

Wayne Township Board of Trustees

Regular Meeting

March 5, 2025

Call to Order: Jason Ritter 7:07pm

Roll Call: Harold Grosnickle, Jason Ritter, Teresa Hinnners

Guests: Cheryl Cox, Merrie Lou Abney, Ben Blair, Gregg Gentile, Jean Grosnickle, David Blasky, Rob Hess, Steve Dodd, Butch Lorentz, James Kidwell, Virgil Cromer, Dennis Elchlinger, Chris William, Shauna Shaffer, Ryan Fisher, Cindy Fisher,

Prayer & Pledge: Jason Ritter

Meeting Purpose: Monthly Regular Trustee Meeting

Public: Greg Gentile – Clermont County Auditors Office

Provided an update from Linda Fraley's office. Referenced various online tools and information available on the website.

James Kidwell referenced a property on Taylor that appears to have reoccurring zoning infractions. Zoning is aware and working with County officials to address.

2025-03-05-01 Teresa Hinnners motions to pay all bills.

2nd Harold Grosnickle All Aye Motion Carried

Fiscal Officer Report

Total Balance: \$1,829,416.09

Investment Balance (Star Ohio): \$500,000

Revenue: \$388,202.76 – received property tax allocation

Expenses: \$171,092.83

Discussion regarding monthly statements from the Star Ohio account. Funds were transferred at the beginning of March. Fiscal Officer will provide statements when available.

2025-03-05-02 Harold Grosnickle motions to approve the 2025 appropriations as reviewed in a previous meeting and presented by the Fiscal Officer.

2nd Teresa Hinnners All Aye Motion Carried

2025-03-05-03 Harold Grosnickle moved to approve the 2025 Blanket Purchase Orders.

2nd Teresa Hinnners All Aye Motion Carried

Township Administrator Report

- 794 Wright St. Roof project – bid specs have been completed are in review by County Prosecutor.

2025-03-05-04 Teresa Hinnners motions to request bids for the 794 Wright St Roof Project and schedule bid opening for April 2, 2025 at 7:15pm.

2nd Jason Ritter All Aye Motion Carried

Chief Dave Moulden swore in Deputy Chief Robert P. Hess. Deputy Chief Hess had several family and friends in attendance.

- Amazon business account has been set up for the Township.
- Township Administration Building HVAC system scheduled to complete repairs next week
- OTARMA issued notice of the 2025 MORE Grant with a maximum grant of \$1,000
- Ohio Township Association offering an Indigent Burial Fund Grant that provides a reimbursement service
- 2025 CDBG Grant Informational Meeting will be held on March 13, 2025. Administrator intends to apply for grant funding to upgrade the administration building bathrooms relative to ADA compliancy.
- Clermont County Board of Elections provided the election schedule for 2025, 2026, and 2027.
- Township personnel manual needs updated to include an additional federal holiday.

2025-03-05-05 Harold Grosnickle motions to update the township federal holiday schedule to include June 19th as recognized federal holiday.

2nd Jason Ritter

All Aye

Motion Carried

- ODOT released guidance for the 2025 Ohio Local Technical Assistance Program. Administrator will submit application for funds by June 6, 2025.

RESOLUTION ESTABLISHING A REASONABLE METHOD WHEREBY PUBLIC NOTICE GOES HERE

DOES THIS NEED INCLUDED IN MINUTES? HG motions to in the matter in of establishing – SEE Resolution. MOTION DIED. Will be brought before the Board during the April meeting.

2025-03-05-06 Jason Ritter motions to accept resolution 2025-03-05-06 approving the Clermont County 9-1-1 Plan whereas, pursuant to Ohio Revised Code Section 128.01, The Clermont County Board of Commissioners was required to re-establish the Countywide 9-1-1 Program Review Committee for the purposes of updated its Plan for implementation and operation of the county 9-1-1 system.

2nd Teresa Hinnners

All Aye

Motion Carried

- Communication received from private attorney regarding an open litigation issue
- Private attorney provided information to the Board requesting approval to continue service agreement.
- The Director of the Department of Commerce determined the competitive bidding threshold for calendar year 2025 will be \$77,250.
- Budget Report Card made available to the Board and public.
- Administrator provided budget information relative to a Fire, Fire & EMS, Ambulance and EMS Replacement Levies.
- Zoning personnel status updates will be provided to the Board.

Fire Dept Report

- Robert P. Hess sworn in as Deputy Fire Chief during Regular Trustee Meeting on March 5, 2025
- Deputy Chief Fletcher provided letter of intention to resign and retire. Indicated desire to be available to teach with the training academy and to backfill Firefighter/Paramedic shifts.
- Kathy Fuchs requested change in status. Board tabled actions.
- Firefighter I certification class in progress and 3 students enrolled.

- Daily training provided for on-duty and paid-on-call staff

2025-03-05-07 Teresa Hinnners motions to authorize the purchase of three new Mobile Radios to be placed inside Engine 55, Engine 56, and Chief 5602 vehicle. Total cost to be \$11,083.62 and funds from line item: 2281-230-420-6000

2nd Jason Ritter

All Aye

Motion Carried

- Fire Department and Auxiliary Fish Fry starts Friday, March 7, 2025 at Station 55.
- Former Day Heights Fire Association provided \$10,000 gift to Wayne Township Fire & Rescue Auxiliary.
- OTARMA has a 2025 Police Fire/EMS Grant program offering \$1,000 toward the purchase of safety items.
- February Response Summary: 63 calls for service, 3 fire related, 66 EMS and 0 were MVA

Roads

- Ordered 25 ton of salt.
- Painted meeting room in administration building. Ceilings will be painted after roof project completed.
- Sectioned off an office area in the Township Administrator office area.
- Tree trimming will begin second week of March.
- Pot hole patching will begin third week of March.
- Water meter location for administration building still unknown. Sewer tap will proceed once water supply route identified.
- Jason Browning will be on vacation March 4 – March 10.

Cemetery

YTD Revenue: \$6,475

Lot Sales: 0

Funerals: 7

Cremations: 0

- Plainview fence damaged by vehicle. Materials on hand for repair.
- Cemetery clean-up signs were posted February 19, 2025. Clean-up begins on March 19, 2025.

Zoning

Zoning Commission met with contractors. Preliminary Land Use Map will be provided by McBride Dale Clarion to the commission at next week's meeting.

Discussion regarding billed hours and services provided by McBride Dale Clarion.

- 4 zoning permits issued
- 20 violation letters mailed
- Addressing issues on Meek, St. Rt. 133, and St. Rt. 131
- Zoning Commission meeting assistance provided
- Worked on Zoning Fee Schedule

2025-03-05-08 Harold Grosnickle motions to enter executive session at 09:03pm under ORC 121.22.G(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

2nd Teresa Hinners All Aye Motion Carried

Return from executive session 11:48pm

Overlay – discussed payroll discrepancies and township staffing

2025-03-05-09 Jason Ritter motions to bring down \$15,000 from Fund 2111 for unexpected vacation payout for Chief Mark Greatorex.

2nd Teresa Hinners All Aye Motion Carried

2025-03-05-11 Jason Ritter motions to hire part-time zoning administrator Crystal Snider at a pay rate of \$17.50/hr.

2nd Harold Grosnickle All Aye Motion Carried

2025-03-05-12 Jason Ritter motions to approve resolution 2025-03-05-12 whereas the Wayne Township Board of Trustees is authorized by Ohio Revised Code Section 309.09(B) of the Ohio Revised Code to employ additional legal counsel on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards, and commission in their official capacities and advise them on legal matters.

2nd Harold Grosnickle All Aye Motion Carried

2025-03-05-13 Harold Grosnickle moved to adjourn at 11:12pm.

2nd Teresa Hinners All Aye Motion Carried

Jason Ritter, Chairman

Harold Grosnickle, Trustee

Teresa Hinners, Trustee

Sandra Borchers, Fiscal Officer