

Wayne Township Board of Trustees

Special Meeting

January 22, 2025

Call to Order: Jason Ritter 10:04a

Roll Call: Teresa Hinnners, Jason Ritter, Sandra Borchers, Dave Moulden

Guests: Tony Dolan, Virgil Cromer

Prayer & Pledge: Jason Ritter

Meeting Purpose: Special Trustee Meeting

Public: None

Township Administrator – Dave Moulden

Ohio Star Program and application: Application will need to be completed by the Fiscal Officer and signed by the chairperson before submission. Once submitted and the account is established Sandy can transfer funds by ACH into or out of the account. Data from 1/17/25 showed a daily yield of 4.52% and an annualized yield of 4.61%.

Volunteer Firefighters Dependents Fund: Need two legislative authority members, two fire department members (Chris Williams, Ted Dietrich) and one member of the public where the fire department serves. Resolution required from the board appointing the members.

2025-01-22-S1 Jason Ritter moved to appoint Teresa Hinnners, Jason Ritter, Chris Williams, Ted Dietrich, and Tony Dole to serve as member representatives for the Volunteer Firefighters Dependents Fund.

2nd Teresa Hinnners All Aye Motion Carried

The Prosecutor Office is requesting approval to authorize the filing of litigation against the following properties:

- 3800 Trinity Way
- 3565 Lucas Road
- 6268 Marathon Edenton Road
- 6559 Marathon Edenton Road

2025-01-22-S2 Teresa Hinnners motions to authorize the filing of litigation against the following properties: 3800 Trinity Way, 3565 Lucas Rd, 6268 Marathon Edenton Rd, 6559 Marathon Edenton Rd.

2nd Jason Ritter All Aye Motion Carried

I request authorization to purchase two (2) RIT Life Guard II Kits, three (3) FPS 7000 SCBA Mask-Small, and one (1) FPS 7000 SCBA Mask-Medium for a total cost of \$16,450.00 with funds coming from FEMA Grant EMW-2023-FG-05653. Copy of quote attached. Federal share: \$15,627.50 / Local share: \$822.50. The 2023 Grant also has \$30,000.00 for three personnel to attend Paramedic School. Employees Jarod Shelley, Lakota Hart and Bryan Long are registered to start in the fall.

2025-01-22-S3 Teresa Hinnners motions to authorize purchase fire and rescue equipment as described in township administrator report.

2nd Jason Ritter All Aye Motion Carried

David Scott Carpenter Case update: Mr. Carpenter signed for service by certified mail of the case on 12/05/2024. On January 13, 2025, agreed order for defendant David S. Carpenter to answer out of time filed and defendant David S. Carpenter Answer and Affirmative defenses filled.

The copier at the administration building is out of service and requires servicing. We do not have a service contract on that copier. The copier located at the maintenance building will be relocated to the administration building.

Landbank properties: On January 9th proposed contractors walked through the buildings. On January 13th Desmond emailed me that bids were to be turned in by January 17th and they expected to sign a contract soon after the bids are reviewed. I expect we should have a demolition schedule within the next week or two. Copy of email attached.

I recommend the Board hire Quitin Brooks as a contracted Fire Instructor for the Training Academy at an instructor pay rate of \$22.00 per hour.

2025-01-22-S4 Jason Ritter motions hire Quitin Brooks as a contracted Fire Instructor for the Training Academy at an instructor pay rate of \$22/hr.

2nd Teresa Hinnners All Aye Motion Carried

Amendment to the Township Budget: Special Revenue Fund 2902 FEMA Grant Equipment was originally submitted as zero revenue. The revenue needs to be amended to reflect the available FEMA AFG Grant funding which is \$80,183.68. We can request the funds be provided by FEMA prior to payment of appropriate invoices. Copy of email I sent to Board members and Fiscal Officer showing equipment and training awarded by the grants that will need to be paid for as the items or services are procured. The SAFER Grant is already accounted for in a separate Special Revenue Fund.

2025-01-22-S5 Jason Ritter motions to amend the revenue amount in 2902 FEMA Grant Equipment to \$80,183.68

2nd Teresa Hinnners All Aye Motion Carried

The Fire Department will be conducting Deputy Fire Chief Testing and internal interviews on Saturday January 25, 2025. We had 14 applicants for the position. Deputy Chief Fletcher and I reduced that number to 7. Upon completion of the testing and interviews on Saturday we hope to reduce that number to three. On Monday morning the three remaining candidates will have an interview with a local Fire Chief Board which I will use to reduce the number to two. I'm requesting a special meeting of the Board on January 29th to interview the two candidates allowing us to select the new hire. A conditional offer of employment can then be made at the February 5, 2025 regular Trustee meeting with a goal of having the new employee in place by March 1, 2025.

2025-01-22-S6 Jason Ritter motions to hold special meeting to interview personnel for Deputy Fire Chief position. Meeting scheduled for Noon on 1/28/25.

2nd Teresa Hinnners All Aye Motion Carried

I request authorization to purchase three Zoll BLS/AED units with the remainder of the 2021 FEMA AFG Equipment Grant at a total cost of \$9,032.40. The federal share is \$8,761.43 and the local match is \$270.57.

2025-01-22-S7 Teresa Hinnners motions to authorize the purchase of three Zoll BLS/AED units using the 2021 FEMA AFG at a total cost of \$9,032.40. The federal share is \$8,761.43 and local match of \$270.57.

2nd Jason Ritter All Aye Motion Carried

I request the Board establish an additional special revenue fund in which all of the Fire and EMS Academy funds are managed through. I can project revenue for the year and expenditures can be controlled through the fund. This will eliminate the funds being put into the fire 2111 fund or the 2281 fund and creating confusion related to the proper accounting.

794 Wright Street Roof Project: I will have the drawings, specifications and architect estimate today. I would like to advertise for bids the first week of February with a bid opening date of March 5th at 7:00 pm at the March regular trustee meeting. The Architect estimate for the roof project is \$128,000.00.

I discussed the Lease -purchase for the new Dump Truck. The ORC 505.267 and ORC 5549.021 allows Township to do lease purchase agreements for the purchase trucks. I would like to start the process of securing a lease purchase agreement for the funding of the truck purchase. The minimum down payment required by the ORC is \$20,550.00.

Discussion requested to consider additional zoning personnel.

2025-01-22-S8 Jason Ritter motions to enter executive session according to ORC 122.G.1

2nd Teresa Hinnners All Aye Motion Carried

Board returned from executive session at 11:02am

Overlay: Board considered hiring of zoning personnel

2024-09-18-S4 Teresa Hinnners moved to adjourn at 11:03am.

2nd Jason Ritter All Aye Motion Carried

Jason Ritter, Chairman

Harold Grosnickle, Trustee

Teresa Hinnners, Trustee

Sandra Borchers, Fiscal Officer