

**DRAFT COPY FOR REVIEW**  
**Wayne Township Board of Trustees**  
**Regular Meeting**  
**November 6, 2024**

**Call to Order:** Teresa Hinnners 6:00pm

**Roll Call:** Teresa Hinnners, Harold Grosnickle, Sandra Borchers

**Prayer & Pledge:** Teresa Hinnners

**Meeting Purpose:** Monthly Trustee Meeting

**Public**

Sandra Cooper provided copies of zoning complaints to the Board that have been filed with the county. Board reviewed photos and discussed with zoning administrator. Mrs. Cooper presented prepared questions regarding township administration and processes.

Board requested township administrator to review complaint and follow up within the next couple of weeks.

Virgil Cromer mentioned that parking was unavailable for Fire and Rescue personnel during peak times on election day.

**Department Reports:**

**Fiscal Officer**

Veteran Dinner will be held November 13, 2024 at the Community Center.

September – October

Total Balance: \$1,760,817.36

Revenue: \$182,032.73

Expenses: \$242,366.36

Checks Issued: #37323 – #37443

EFT: #468 - #520

Dental insurance policy will be reviewed by Board

Ohio Township Association provided notification for state minimum wage

Fiscal Officer will make appropriate reservations for the Board's attendance to the Ohio Township Administration conference.

Fiscal Officer contacted UAN and requested information on training modules. Training modules can be downloaded to another system then accessed. Requires the system used by the Fiscal Officer to be online.

The audit status remains the same. Board requested a follow-up meeting to be scheduled with the auditors.

**2024-11-06-01 Harold Grosnickle motioned to pay all bills.**

**2<sup>nd</sup> Teresa Hinnners                      All Aye                      Motion Carried**

**Township Administration**

Administrator joined via Zoom. Department heads provided monthly reports.

## **Fire/EMS**

### **1. New Personnel (Status)**

I am requesting a change-of-status for Abigail Van Brocklin from POC to Part-time status at a pay rate of \$14.00 per hour.

**2024-11-06-02 Teresa Hinnners motioned to modify employment status of Abigail Van Brocklin from Paid-On-Call to Part-Time at a rate of \$14/hr and with a 1 year probation.**

**2<sup>nd</sup> Harold Grosnickle                      All Aye                      Motion Carried**

One full-time person (Jerod Shelly) through the SAFER Grant and one part-time person (Kristen Kamp) are in the process of being hired. They were both approved at the last meeting, but we are still waiting for paperwork.

Included is the resignation of Scott Brown. He has decided to leave the fire service and pursue other avenues of medical service. We wish him well.

**2024-11-06-03 Teresa Hinnners motioned to accept resignation of Scott Brown.**

**2<sup>nd</sup> Harold Grosnickle                      All Aye                      Motion Carried**

### **2. Training**

EMS training for last month was oxygen administration involving various delivery methods including CPAP masks and intubation techniques.

Fire training topic was Ice Rescue in preparation for the upcoming cold weather.

Mackenzie Mercer will be attending a Rope Rescue Technician Class starting next week co-sponsored by WTRF and Stonelick Fire. The funds will be re-imbursed through the State. She will bring these learned skills back to the department for training purposes.

### **3. Equipment**

4 SCBA Masks were delivered last week and are in the process of being placed in service.

6 sets of Turnout Gear have been ordered with expected delivery at the end of this month.

EMS-2 Portable Digital Video Laryngoscopes will be funded in part by a grant and the support of the Fire Aillary.

2 RIT Packs with funds from the AFG Grant

2 Low Flow Strainers with Jet Siphon, AFG Grant

XD Midrange Foam Tubes for Nozzles, AFG Grant

Miscellaneous Fittings, AFG Grant

### **4. Public Relations Events**

Newtonsville Halloween Night occurred Thursday, October 31st. This event was well attended despite the rainy weather.

### **5. Personnel Events**

The "End of the Year Holiday Dinner" has been postponed until after the first of the year. With all going on with the Chief we felt it was best to wait and see how things develop.

### **6. Grant Funds**

The FEMA and State ARPA grant funds request are all caught and up to date.

In September the department responded to 96 calls for service. Twenty-one (21) were fire/rescue related and Sixty-eight (68) were EMS related and Seven (7) involved Motor Vehicle Accidents. See below for a breakdown of runs.

#### August 2024 Call Summary

Incident Code Incident Type No. of Incidents

111 Building Fire 1  
118 Trash or Rubbish Fire Contained 2  
142 Brush or Brush and Grass Fire 1  
321 EMS call, excluding vehicle accident with injury 68  
322 Motor Vehicle Accident with injury 3  
324 Motor Vehicle Accident with no injury 4  
350 Extrication, Rescue, other 1  
412 Gas Leak (natural or LPG) 1  
733 Smoke Detector Activation due to Malfunction 1  
813 Wind Storm, Tornado/Hurricane Assessment 14

#### August 2024 Transport Hospital Destination

Anderson Mercy Hospital 3

Bethesda North Hospital 36

Clermont Mercy Hospital 13

#### August 2024 Transport Mode

Patients Transported Lights and Sirens 11

Patients Transported No Lights and Sirens 41

Transported No Lights/Sirens, Upgraded 0

#### Hiring New Personnel

##### Jerod Shelley – Full-time SAFER Grant Position

Jerod is certified as a Firefighter 2 and a National Registered EMT-Basic. He started his service as a cadet in 2014 with Harlan Township and is currently employed with Blanchester EMS and Reading Fire Department. Jerod is applying for the sixth and final full-time position funded by the SAFER Grant. He is currently in Paramedic School with expected graduation in the Spring. His references describe him as a good worker with a positive attitude and works well with others. He has completed his physical and polygraph and background investigation. I have received a verbal approval in these areas and should receive his paperwork within a week. I ask for approval to move forward in hiring Jerod once all his paperwork is in hand. Jerod will be a full-time member with a starting pay of \$17.00 per hour. STATUS: Still waiting on background paperwork.

##### Kristen Kamp – Part-time Position

Kristen is certified as a Firefighter 1 and an EMT-Basic. She currently is a member of Harlan TWP Fire Department Starting in May 2022. She has a Class A Commercial Driver's License. Her references describe her as a good candidate with a desire to expand her knowledge and experience in the fire service. Kristen is interested in picking up shifts to fill her work week. She would be helpful in filling some of our open spots on Thursdays.

I ask for approval to move forward with hiring Kristen as a part-time member with a starting pay of \$14.00 per hour. STATUS: Still waiting on background paperwork.

## Roads

- Stumps on Long Glady have been ground out. Waiting on rain to settle the fluffy dirt to move the ditch back.
- Patching is done for the winter until first of the year.
- Front and back awnings have been pressure washed and the front is painted.
- Road mowing not needed with the lack of rain, probably just go into tree trimming this winter.
- Clean-up days are underway.
- Winter time truck repairs are in the works.
- Waiting on funds for Engine 256 before I can order parts.
- Salt- Order now or wait till end of year? We have to order 125 tons before December 31st.

Quote for new truck purchase reviewed.

**2024-11-06-04 Harold Grosnickle moves to approve purchase of 2025 Ford F550 4x4 Super Duty Cab with quoted equipment specifications and a total of \$137,000.**

**2<sup>nd</sup> Teresa Hinnners                      All Aye                      Motion Carried**

Speed limit on Main St. discussed. Township can request a speed study via resolution. Tabled for further discussion.

## Cemetery

YTD Revenue: \$36,750.00

Lot Sales: 10

Funerals: 21

Cremations: 3

Tree and limb removal in Plainview quote provided to Board.

**2024-11-06-05 Harold Grosnickle moves to approve removal of a tree in Plainview Cemetery at a cost of \$1795.**

**2<sup>nd</sup> Teresa Hinnners                      All Aye                      Motion Carried**

Fall footer have been completed in the cemetery. 11 total new footers.

**2024-11-06-06 Harold Grosnickle motions to add Joseph Stewart to the Emergency Help List.**

**2<sup>nd</sup> Teresa Hinnners                      All Aye                      Motion Carried**

## Zoning

Month of October there were 22 permits issued. 4 Acc Structures, 1 SFR, 2 pole barns, 5 fences, 2 porches, 1 carport, 1 deck, 2 garages, 1 AG Barn, 1 Echo unit. Year to Date through the month of October we issued 99 permits.

Violation letters: 4: (2) NPS garages, (1) NPS Shed, (1) NPS Carport. Carport had permit issued 11/6.

- 1) Worked several hours getting all permit and violation info together for updating new Tracking forms.
- 2) Schedule BZA hearing for 11/6/2024 @7PM. Collected needed info for BZA packets and put together.
- 3) Investigate complaint on 6316 Taylor Pk. Pictures taken to update Dave and Ms. Carney. Ms. Carney drafted Order to Cease Operations. A copy of the order was placed on the parcel address sign per Ms. Carney. I have spoken to Mr. Ryan Reese and advised him of his rights to Appeal the Decision. He has decided to go before the BZA to do such. Setting date and time for the hearing. Next BZA hearing will be BZA-2024-006.
- 4) Complaint on 3117 Meek Rd. Multiple visits to property before I was able to catch anyone there. Met with Ms. Lovell at the property to investigate what was actually going on. I advised Ms. Lovell to come to the office and obtain 5 permits for the work she already had done. I did advise her that NO ONE was to be living in sheds. I did advise Permit Central and CCPH of the work that was going on.
- 5) Complaint on 6644 Taylor Pk. Investigated and did see that there had been work going on. I did receive a phone call from the new owner, Mike Floyd. He states that he is cleaning it up and would try to have it all done by the first of December.
- 6) 6018 SR727, I did visit property and checked setbacks for a garage. Article 18, Section 18.29. Existing Lots of Record allows me to adjust setbacks, as long as it doesn't go over 50%. Anything over 50% must go before the BZA for approval or denial. Setbacks meet guidelines of our Resolution.
- 7) 2981 SR131. Checked setbacks for new A/S and fence. Meets setbacks.
- 8) 2644 SR131. Inspected parcel for an Alteration permit. Only Alteration is the roof height. The footprint has not changed.
- 9) Updated Tracking forms attached.
- 10) I have spoken to Ms. Supinger about 6555 Marathon Edenton. I have not been able to enter the property due to the gate being closed. I asked Ms. Supinger how she wanted to proceed. She said to not go onto property. Try and get some pictures from the roadway. Ms. Supinger has asked me to see how the Trustees would like her to move on with this. If you want her to proceed with court actions, you will need to make a motion to allow her to do so.
- 11) Ms. Carney is still working on 3800 Trinity Way and 2301 Maple Oak Ln.
- 12) 3580 Graham Rd. Spoke to Mr. and Mrs. Mack. Carport has been there for a few years and was told by the vendor they didn't need a permit. They will go through BZA to get it resolved.
- 13) 3577 Graham Rd. Spoke to the family of owners. Both parents are very ill. Granted time for family to take care of parents.
- 14) 6394 SR133 has been rehabbed and is going to be donated to the family of US Army Sergeant Travis Dwayne Carson and his Gold Star spouse. This is Home for Heroes dedication. I am asking for the Trustees ok to forgo the fee for the permit for the A/S (shed). Documents attached.

**2024-11-06-07 Harold Grosnickle motions to request township legal counsel to proceed with zoning violation administration on the property located at 6555 Marathon Edenton Rd.**

**2<sup>nd</sup> Teresa Hinnners                      All Aye                      Motion Carried**

**2024-11-06-08 Harold Grosnickle motions to waive permit fees for accessory building at 6394 St. Rt. 133 in support of US Army Sergeant Travis Dwayne Carson non-profit program.**

**2<sup>nd</sup> Teresa Hinnners                      All Aye                      Motion Carried**

Don Wilson resigned from Board of Zoning Appeals.

**2024-11-06-09 Harold Grosnickle motions to add Jody Carter to the Board of Zoning Appeals removing her as an alternate.**

**2<sup>nd</sup> Teresa Hinnars                      All Aye                      Motion Carried**

**2024-11-06-10 Harold Grosnickle motions to accept the application of Earl P. Lorenz and appoint Earl P. Lorenz to the Zoning Commission.**

**2<sup>nd</sup> Teresa Hinnars                      All Aye                      Motion Carried**

Trustee Grosnickle provided update on Land Use Survey. Surveys will be reviewed in an upcoming Zoning Commission meeting.

**2024-11-06-11 Harold Grosnickle motioned to adjourn at 8:38pm.**

**2<sup>nd</sup> Teresa Hinnars                      All Aye                      Motion Carried**

---

**Teresa Hinnars, Chariman**

---

**Harold Grosnickle, Trustee**

---

**Jason Ritter, Trustee**

---

**Sandra Borchers, Fiscal Officer**