

DRAFT COPY FOR REVIEW
Wayne Township Board of Trustees
Regular Meeting
September 4, 2024

Call to Order: Teresa Hinners 7:00pm

Roll Call: Teresa Hinners, Harold Grosnickle, Jason Ritter, Sandra Borchers

Prayer & Pledge: Teresa Hinners

Meeting Purpose: Monthly Trustee Meeting

Public

Inquiry regarding status of cemetery fence. Board will address in future meeting.

What is the status of the minutes posting to the website. In progress and draft minutes being prepared for approval.

2024-09-04-01 Jason Ritter motioned to approve the 9/4/24 agenda.

2nd Harold Grosnickle All Aye Motion Carried

Department Reports

Fiscal Officer

August Financial Report

Checking Balance: \$1,810,976.37

Revenue: \$260,450.52

Expenses: \$171,382.37

Checks Issued: #37234-#37321

EFT: #332-#414

Checks and EFTs review schedule activated.

2024-09-04-02 Teresa Hinners motions to accept the resolution that accepts the amounts and rates determined by the budget commission and authorizing the necessary tax levy and certifying to the Clermont County Auditor with the attached Schedule A and Schedule B.

2nd Jason Ritter All Aye Motion Carried

2024-09-04-03 Jason Ritter motions to pay all bills.

2nd Harold Grosnickle All Aye Motion Carried

Township Administrator

Report items will be pasted into minutes.

Discussion regarding insurance coverage and criterion for township employees.

Discussion of PA system. Board will use existing equipment for a time period and determine if additional equipment is required.

Random audits will be conducted to verify certificate of completion for required training by the state.

2024-09-04-04 Teresa Hinnens motions to update policy 2010-001 that addresses the handling, safeguarding and depositing of township funds by public officials and employees.

2nd Jason Ritter

All Aye

Motion Carried

Discussion regarding cloud storage services. Township Administrator will research service offerings

Township Administrator provided budget worksheets to department heads for planning purposes. Worksheets due by end of September.

Fire/EMS

Report attached. See administrator for information.

Chief Greatorex out on sick leave.

Roads

Report attached.

Cemetery

Report attached

Notification of a fallen tree in cemetery. Quote for removal will be obtained.

Plainview cemetery has damaged fence rails.

Zoning

YTD report will be compiled upon request from Township Administrator.

Discussion of procedure previously discussed with consultant regarding zoning infractions.

Policy and process in place for notification process for zoning infractions. Discussion included requesting the services of a previously hired consultant to address the administration of the zoning violations.

2024-09-04-05 Jason Ritter motions to send the Carpenter case to the private attorney.

2nd Harold Grosnickle

All Aye

Motion Carried

The Board would like the letters to go out regarding the zoning violations noted on a prior road review.

Discussion regarding a property that appears to be intended for public occupancy. Zoning Administrator made contact with the owners. They are not intending to build or modify at this time.

Zoning Commission will be working on combining the former Newtonsville and Township Land Use Plan into a single plan.

Old Business

Meeting will be held next week and sort out the Zoom meeting login credentials.

Township Administrator had discussions regarding the demolition status of the properties. Land Bank representative stated they are waiting on the notification of forthcoming funds. The subject property demolition are priorities #1 and #2 for the application of the demolition funds. The county anticipates notice of receipt of funds within the next two months.

Recommendations for budget review items forthcoming.

2024-09-04-06 Teresa Hinnners motions to accept the recommended budget line transfers for the fire district per the attached addendum provided by township administrator. See Fiscal Officer for wording.

2nd Jason Ritter All Aye Motion Carried

2024-09-04-07 Harold Grosnickle motions to make transfers for all the other funds per the Exhibit A.

2nd Teresa Hinnners All Aye Motion Carried

Motion 8 JR motions bids for the dump truck will be opened at the October 2, 2024 trustee meeting to 7pm. TH 2nd

2nd Teresa Hinnners All Aye Motion Carried

Motion 9 JR motions to start the Oct 2nd meeting to start at 6pm. TH 2nd

2024-09-04-10 Harold Grosnickle motions authorizes the township administrator to sign appropriate paperwork to participate in Bid Express.

2nd Teresa Hinnners All Aye Motion Carried

Board agrees to postpone decisioning switching vision plan coverage.

2024-09-04-11 Harold Grosnickle motions approval for proposal of KBA, Inc. architect services and authorizes township administrator to authorize invoices.

2nd Teresa Hinnners All Aye Motion Carried

Wording on the website regarding the community interest in recognition banners.

2024-09-04-12 Jason Ritter motions to repair and install the sewer system for the township administration building.

2nd Teresa Hinnners All Aye Motion Carried

Approval of minutes listed here.

JR moves to go into exec session regarding wages. TH 2nd All aye at 9:57p

Return 10:08p – Overlay was

2024-09-04-13 JR moves to keep pay for ww same rate as emergency rate.

TH 2nd All aye MC

2024-MM-DD-NN Jason Ritter moved to adjourn at 10:10pm.

2nd Teresa Hinnars All Aye Motion Carried

Teresa Hinnars, Chariman

Harold Grosnickle, Trustee

Jason Ritter, Trustee

Sandra Borchers, Fiscal Officer