

**Wayne Township Board of Trustees
Trustee Meeting Minutes
February 6, 2024**

Call to Order: Teresa Hinnners at 7:00 p.m.

Roll Call: Teresa Hinnners, Jason Ritter, Harold Grosnickle, Sandra Borchers

Guests: Jason Browning, Mark Greateorex, Cheryl Cox, Jean Grosnickle, Sue Allen, Tony Dolan, Merrie Lou Abney, John Pringle

Prayer & Pledge: Teresa Hinnners

Public

- Tony Dolan, 3333 Bishop Road – January Trustee Meeting was changed and he is upset that it was changed and nowhere was it posted. Mr. Hinnners serves on the Clermont County Planning Commission, and he wonders if it is a conflict of interest with Mrs. Hinnners and as a Trustee on the Dollar General Hearing. Also, Mr. Dolan wants to know if Zoning Violations are being enforced? Trustee Grosnickle will be doing road checks with Mr. Carrier. Mr. Dolan notices several properties that violations are occurring in the Township but is not seeing anything done about them. 3800 Bishop Road was pointed out as an example.
- Board of Zoning Appeals Hearing – Monday February 12, 2024 at 7:00 p.m. regarding Stillwater Farm on Newtonsville Road.

20240206-01: Harold Grosnickle moved to approve agenda with the addition of BZA appointment and Zoning Commission appointment.

2nd by Jason Ritter

Vote: TH, HG, JR

All Aye

Motion Carried

Fire/EMS

In January of 2023 Fire E.M.S. Personnel participated in a training with Child Focus. The purpose if a child has or is part of a traumatic event, we notify child focus and child focus notifies the child’s school of a traumatic event. The purpose is to watch the child and if it is needed to assist the child with help. See Attachment

Had a discussion with Mr. Shrive at the Prosecutors office regarding Buck’s quick stop. Mr. Shrive was going to contact the Building Official to follow up on the permit process.

I also spoke with Josh Lewis who is the Ohio State Fire Marshal in our area regarding the same property. In regards to citing them we have two options OAC 1301:7-7-01 Ohio Fire Code 102.3.2 *Provide the Certificate of Occupancy for the facility for review by the Fire Code Official* and 102.3.1 *Contact the Building Official having jurisdiction to obtain permission and approval for structure changes.*

I followed up on the status of 844 Wright Street and 852 Wright Street with Mr. Shrive at the Prosecutors office. Mr. Shrive advised that these tow properties were now owned by the Land Bank. He gave me no definitive timeline however he told me they would be demolished in the coming months. Mr. Shrive told me that “Once the buildings are removed, the goal would be to sell the property to a responsible owner”.

Four new perspective candidates for fulltime positions in Wayne Township Fire E.M.S. have been sent forward to have their polygraph examinations done. Two of the four have completed them. They have moved on to the next step in the process which is their Police and Firefighters physical. One candidate has completed the steps and is ready for hire. I am awaiting a written document on her polygraph.

Sent one paid on call candidates to take physicals and drug testing. This person will be fire only to support our fire operations and to staff apparatus during calls. He currently holds a 36 hour basic fire card and is enrolled in the Firefighter I class

Wayne Township Fire personnel and Engine 55 participated in the funeral services for Chief Robert Wysong of the Clinton-Warren Fire District Clarksville, Ohio who passed away unexpectedly on December 26, 2023.

The Fire/EMS Training Academy has started an EMT Class of January 29, 2024. The course has eight students enrolled. The course will end in May of 2024. The Fire/EMS Training Academy has started a Firefighter I Course on January 29, 2024. The course has eight students enrolled. The course will end in May of 2024. The cost of this course is being paid for by funds from the 2024 State Fire Marshal Firefighter I Training Grant. This course has 8 students enrolled. The course will finish in April of 2024. This course is benefitting not only Wayne Township in training paid on call personnel but also Blanchester Fire Department, Jefferson Township Fire Department, Harlan Township Fire Department and Jackson Township Fire Department.

We have entered into an agreement with Gateway Community and Technical College in Northern Kentucky to be a clinical site for their paramedic program. Students will be permitted to do ride time with Wayne Township Fire E.M.S..

End Fire Report

20240206-02: Teresa Hinnners moved to go into Executive Session under ORC 121.22(G)1 for the purpose of employment and disciplinary issues of a public employee.

2nd by Harold Grosnickle

Vote: TH, HG, JR All Aye Motion Carried

- Return from Executive Session at 8:07 p.m.
- Overlay – discusses hiring new staff under SAFER Grant and disciplinary action on a public employee.

20240206-03: Teresa Hinnners moved to hire Travis Kelley as POC Basic FF at \$12.00 per hour under a 1 year probationary basis, effective 2/6/2024.

2nd by Jason Ritter

Vote: TH, HG, JR All Aye Motion Carried

20240206-04: Jason Ritter moved to re-hire Dave Jackson as a PT/FF/Medic at \$17.00 per hour, effective 2/3/2024.

2nd by Teresa Hinnners

Vote: TH, HG, JR All Aye Motion Carried

20240206-05: Teresa Hinnners moved to hire Darian Powell as FT/Medic/FF at \$22.00 per hour on a 1 year probationary basis, effective upon completion of testing.

2nd by Jason Ritter

Vote: TH, HG, JR All Aye Motion Carried

20240206-06: Teresa Hinnners moved to hire Ron Kincaid as Fire Instructor for Training Academy at \$22.00 per hour under a 1 year probationary basis, effective 2/6/2024.

2nd by Jason Ritter

Vote: TH, HG, JR All Aye Motion Carried

20240206-07: Teresa Hinnners moved to accept the resignation of Justin Koons, effective 1/25/2024.

2nd by Harold Grosnickle

Vote: TH, HG, JR All Aye Motion Carried

20240206-08: Teresa Hinnners moved to accept the WFR Report for the month of January.

2nd by Harold Grosnickle

Vote: TH, HG, JR All Aye Motion Carried

Road

- Patched roads, painted and made repairs at Station 55, repaired rust on 2005 F-450 bed, cleaned shop, cleaned salt from trucks.

20240206-09: Jason Ritter moved to pay Scott Nause 8 hours per day to attend OTA Convention on 2/8 and 2/9.

2nd by Teresa Hinnners

Vote: TH, HG, JR All Aye Motion Carried

- The Board discussed looking for a new truck for the maintenance department. Could be 9 to 18 months for a new truck.

Cemetery

- YTD Revenue = \$4,450.00
- Lots sold = 2, funerals = 3, cremations = 0, columbarium niches sold = 0
- All ground decorations will be removed from cemeteries on Thursday March 14th.

20240206-10: Harold Grosnickle moved to accept the resignation of George Anderson from the Zoning Commission.

2nd by Teresa Hinners

Vote: TH, HG, JR

All Aye

Motion Carried

20240206-11: Harold Grosnickle moved to appoint Cheryl Cox to the Zoning Commission to fill George Anderson's spot.

2nd by Teresa Hinners

Vote: TH, HG, JR

All Aye

Motion Carried

- Trustee Ritter asked about the Admin Building Roof (794 Wright St). County Grants will be getting back to us within a couple months.

New Business

20240206-12: Harold Grosnickle moved to establish a new fund for the Fire Training Academy for Fire/EMS.

2nd by Teresa Hinners

Vote: TH, HG, JR

All Aye

Motion Carried

20240206-13: Teresa Hinners moved to accept the audit price increase from \$8,938.00 to \$9,635.00.

2nd by Harold Grosnickle

Vote: TH, HG, JR

All Aye

Motion Carried

20240206-14: Harold Grosnickle moved to approve all then and now purchase orders.

2nd by Jason Ritter

Vote: TH, HG, JR

All Aye

Motion Carried

20240206-15: Harold Grosnickle moved to pay all bills.

2nd by Jason Ritter

Vote: TH, HG, JR

All Aye

Motion Carried

20240206-16: Jason Ritter moved to change the time for all 2nd meetings of the month (February, April, June, August, October, December) from 10:30 a.m. to 6:00 p.m.

2nd by Teresa Hinners

Vote: TH, HG, JR

All Aye

Motion Carried

20240206-17: Teresa Hinners moved to adjourn at 9:17 p.m.

2nd by Jason Ritter

Vote: TH, HG, JR

All Aye

Motion Carried

Teresa Hinners, Chairman

Harold Grosnickle, Vice Chairman

Jason Ritter, Trustee

Sandra Borchers, Fiscal Officer