

**Wayne Township Board of Trustees
Trustee Meeting Minutes
November 8, 2023**

Call to Order: Chairman, Harold Grosnickle at 7:01 p.m.

Roll Call: Harold Grosnickle, Teresa Hinnners, Jason Ritter, Sandra Borchers

Guests: Mark Greateorex, Sue Allen, Jean Grosnickle, Chris Rowland, Joe Mast, Merrie Lou Abney, Cheryl Cox, Katrina Stapleton

Prayer & Pledge: Waived

- Trustee Grosnickle congratulated Fiscal Officer Sandy Borchers and Trustee Ritter on their election wins.

Public

- Chris Rowland, Clermont County Water & Sewer Department – Mr. Rowland spoke to the Board and residents regarding the status of the sewers in Newtonsville. Informed about fees for hook up. Good working systems have two years to hook up. Systems not working will have to hook up as soon as possible after letters are sent out stating when connections are ready.
- Katring Stapleton, Clermont County Public Health – Explained some of the hook up fees and available assistance to residents of Newtonsville.

20231108-01: Harold Grosnickle moved to approve the 11/8/2023 agenda.

2nd by Teresa Hinnners

Vote: TH, HG, JR All Aye Motion Carried

20231108-02: Jason Ritter moved to pay all bills.

2nd by Teresa Hinnners

Vote: TH, HG, JR All Aye Motion Carried

20231108-03: Harold Grosnickle moved to approve then and now purchase orders.

2nd by Teresa Hinnners

Vote: TH, HG, JR All Aye Motion Carried

Fiscal Officer Report

Total \$: \$1,875,017.71
Revenue for October: \$58,769.55
Expenses for October: \$127,148.10
Checks Issued: 36556 to 36605
EFT Issued: 446 to 483

- BWC monthly premium will be \$1,355.46.
- Park National Bank in Owensville will be closing on 3/8/2024.

Fire/EMS

20231108-04: Jason Ritter moved to approve the resignation of Thomas Mitchell, effective 11/8/2023.

2nd by Teresa Hinnners

Vote: TH, HG, JR All Aye Motion Carried

20231108-05: Harold Grosnickle moved to approve the resignation of James Conley (retirement), effective 11/8/2023.

2nd by Jason Ritter

Vote: TH, HG, JR All Aye Motion Carried

- WTRF dinner will be for active members only on December 2, 2023 at 7:00 p.m. at the Community Center.
- We were unable to cover 6 second out EMS Calls during the month of October. All 6 calls occurred during daytime hours and there was a lack of personnel.

- Fire Training for October was techniques for fire building searches. Through video presentation and discussion reviewed search and rescue operations for structure fires.
- E.M.S. Training for October was environmental emergencies. Subject matter covered was the assessment and treatment of heat and cold emergencies. Bites, stings and other allergens that can cause an allergic reaction where emergency medical interventions are necessary.
- Personnel and Units participated in the Clermont Northeastern Homecoming Parade
- Personnel responded to a fatal critical run in October. Upon completion of the run, we had members at our station from the Peer Support Group to work with our personnel to start them on the road to healing.
- In cooperation with Stonelick Township, Jackson Township, and Fayetteville Fire pump testing has been scheduled for November 13th, 2023 at Stonelick Station 40 on U.S. 50. This is required annually under Ohio Administrative Code Section 4123:1.
- Ladder Testing has been scheduled and will occur within the next 60-90 days. Again, this is required under Ohio Administrative Code Section 4123:1
- Hydrostatic testing of Self-Contained Breathing Apparatus Air Cylinders has been scheduled and started. We are having 20 Cylinders tested at a cost of \$30.00 each. There is a \$150.00 pick up and delivery charge as they are picking them up and dropping off a total of 3 times. Carbon Fiber Air cylinders are required to Hydrostatically tested every 5 years. They have a lifespan of 15 Years total. Starting in 2024 we will be sending out only 8 cylinders a year and they will be on a 5 year rotation.
- Radio Batteries were purchased from Mobilcomm. Radio batteries are an annual expense and will continue to be. Cost for 11 Radio Batteries \$1,455.00
- Purchased 2 Heart monitor batteries at a cost of \$440.44. Total cost was \$880.88. Monitor batteries are and will continue to be an annual expense. Monitor batteries were purchased using Ohio E.M.S. Grant Funds. All but \$138.00 was covered under the Ohio E.M.S. Grant
- We have received the radio equipment from the MARCS Grant we were awarded in January of 2020 and also the equipment from the Federal Regional Grant we applied for with Stonelick and Jackson Townships. We received a combination of Mobile and Portable Radios. As part of the grant radios are being installed. Mobile radio installs have occurred in Squad 55, Squad 56, Engine 55, Engine 56, Engine 256 and Tender 56.
- Radio reprogramming has started as approved by the Trustees on July 19th, 2023.

20231108-06: Harold Grosnickle moved to go into Executive Session at 7:55 p.m. under ORC 121.22(G1) for the purpose of employment.

2nd by Teresa Hinners

Vote: TH, HG, JR

All Aye

Motion Carried

- Overlay – The resignation of a WTRF employee. What to do and hiring 6 new employees through the grant.

20231108-07: Harold Grosnickle moved to return to Regular Session at 8:24 p.m.

2nd by Jason Ritter

Vote: TH, HG, JR

All Aye

Motion Carried

Roads

- Cleanup day cost \$10,357.00.
- Cleanup week went well. Huge turnout
- Bigam Road project almost complete.
- Ditching began on Shiloh Road. Goshen Township did dig out their end.
- Third round of road mowing started with tree trimming.
- Plows and salt spreaders are ready to go.
- Roof at Newtonsville building has been patched with provided sealer.
- Brine tank needs some repairs and will begin next week.

Cemetery

- Revenue YTD = \$53,928.00
- Fall footers are poured and finished.
- Mowing has been great. Cemetery looking good. Some low hanging limbs were trimmed by the mowing contractor.

Zoning

- Permits Issued: 1 MHR (350), 1 Temp Occupancy (150), 1 BZA Hearing (500), 1 AG Building (0).
- Seven final re inspections. 2 decks on Roudebush, Deck on 727, A/S on Newtonsville, SFR Taylor, MHR 727, SFR Meek, SFR Edenton Pleasant Plain, Addition Newtonsville.
- Spent several hours researching trying to find 6 local residents for Land Bank. Ruby Overmyer, Antoinette Smithers, Judy Simms, Jack Cordes, Jack Dunaway, Michael Dede.
- Met with Mr. Shrive to pickup checks from Nader.
- Met with Jason Fountain in reference to Mr. and Mrs. Brown. Multiple phone calls.
- Met with Buc's Carry Out sign maker. Replacing signs and had to show him where he had to make adjustments.
- Court before Judge Brock on Browns. Given 30 days from 10/3 to come compliant. Met with Jason and Shawn for Permit Central to inspect the AG structure for compliance for ECHO unit. As far as zoning, the structure with the added wall to divide the total square footage to 1000 square feet or less, is acceptable. Only waiting for the parties to move into the ECHO unit.
- Several hours spent on BZA for 6311 Roudebush. Between paperwork and conversations with the Boggess' and Ms Carney.
- Draft letters to Desmond Maatyah for Land Bank. 844 & 852 Wright Street.
- Several hours working on new resolution to cover Alternative Energy to cover wind and solar.
- I have received complaints on 6555 Marathon Edenton. Possible drug activity, fights, excessive traffic
- 3565 Lucas Road. All information we have has been given to Mrs Carney. Jason Pilcher requesting information. County Health Department has been notified.
- OTARMA is hosting a Zoning Webinar. Cost is \$30.00 per person. AI will attend.

Old Business

- Discussion for hiring Private Attorney, Emily Supinger, to help resolve problems with Zoning issues. Private attorney to set up procedure to follow to help resolve problems easier. \$250.00 per hour.

20231108-08: Jason Ritter moved to hire Emily Supinger as private attorney to adopt procedures for Zoning at \$250.00 per hour. (\$205.00 per hour for regular legal work, \$250.00 per hour for real estate, \$105 per hour for paralegal, plus out of pocket expenses).
2nd by Harold Grosnickle

Vote: TH, HG, JR

All Aye

Motion Carried

20231108-09: Teresa Hinnners moved to authorize the use of AARPA funds (in the amount of/an amount not to exceed: \$100,000.00) for the repair and or replacement of the Administration Building (794 Wright St) roof and site improvements compliant with the ADA Act.

2nd by Harold Grosnickle

Vote: TH, HG, JR

All Aye

Motion Carried

20231108-10: Teresa Hinnners moved to authorize a local match of \$100,000.00 for the Administration Building (794 Wright Street) improvements for the 2023 State Capital Bill Community Project Application.

2nd by Jason Ritter

Discussion – How much AARPA money is left after paving? Mr. Ritter is satisfied there is enough.

Vote: TH, HG, JR

All Aye

Motion Carried

20231108-11: Harold Grosnickle moved to pull down from current cash balance for the following funds for:

2023 Road Paving: 2011 - \$11,000.00, 2021 - \$75,000.00, 2231 - \$77,000.00, 2031 - \$40,000.00, 2273 - \$230,560.93.

Cleanup Day: General Fund \$10,357.00

Last Cemetery Mowing: 2041 - \$2,800.00

2nd by Jason Ritter

Vote: TH, HG, JR

All Aye

Motion Carried

20231108-12: Harold Grosnickle moved to have Fiscal Officer book 3 rooms for trustees and Fiscal Officer to attend OTA Conference and Register 4 for OTA Conference to be held in February. (Rooms Thursday night)
2nd by Teresa Hinnners

Vote: TH, HG, JR All Aye Motion Carried

20231108-13: Jason Ritter moved to approve minutes of 9/13/2023 Public Hearing regarding Dollar General.
2nd by Teresa Hinnners

Vote: TH, HG, JR All Aye Motion Carried

20231108-14: Jason Ritter moved to approve minutes from 9/13/2023 Regular Trustee Meeting.
2nd by Teresa Hinnners

Vote: TH, HG, JR All Aye Motion Carried

20231108-15: Jason Ritter moved to accept 10/11/2023 Special Meeting Minutes as written.
2nd by Harold Grosnickle

Vote: TH, HG, JR All Aye Motion Carried

20231108-16: Jason Ritter moved to table 10/11/2023 Regular Trustee Meeting Minutes.
2nd by Harold Grosnickle

Vote: TH, HG, JR All Aye Motion Carried

20231108-17: Harold Grosnickle moved to have a Special Meeting on November 15, 2023 at 6:00 p.m. for year end finance and to meet with an employee.
2nd by Jason Ritter

Vote: TH, HG, JR All Aye Motion Carried

- 11/22/2023 meeting cancelled.

20231109-18: Harold Grosnickle moved to adjourn at 9:42 p.m.

Harold Grosnickle, Chairman

Jason Ritter, Vice Chairman

Teresa Hinnners, Trustee

Sandra Borchers, Fiscal Officer