

**Wayne Township Board of Trustees  
End of Year Meeting Minutes  
December 29, 2023**

**Call to Order:** Harold Grosnickle at 10:45 a.m.

**Roll Call:** Harold Grosnickle, Teresa Hinnners, Jason Ritter, Sandra Borchers

**Guests:** Al Carrier, Jason Browning, Adam Dozier, Mark Greatorex

**Prayer & Pledge:** Waived

**Public:** None

**Fiscal Officer**

- Sandra Borchers presented the year end supplemental report for line item transfers and cash pull down to year end to the Board.

**20231229-01:** Harold Grosnickle moved to approve final 2023 Revenue and Appropriations Budget submitted to the County this morning.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, HG, JR                      All Aye                      Motion Carried**

**20231229-02:** Harold Grosnickle moved to approve Supplemental 2023 Appropriations and Expenditures for 2023. Most were line item transfers within the same fund.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, HG, JR                      All Aye                      Motion Carried**

- Fiscal Officer gave the Board the year end fund reports for 2024 Appropriations planning – Fund status, revenue status, and 2023 appropriations.

**20231229-03:** Harold Grosnickle moved to accept the letter to the County Auditor for the tax advance for 2024.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR, HG                      All Aye                      Motion Carried**

**20231229-04:** Teresa Hinnners moved to pay all bills.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR, HG                      All Aye                      Motion Carried**

**20231229-05:** Harold Grosnickle moved to have all Primary Checking Account Interest to be deposited in the General Fund due to it being small amounts, except for 2273.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR, HG                      All Aye                      Motion Carried**

**20231229-06:** Jason Ritter moved to carry over sick leave and vacation of any remaining hours per employee manual.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR, HG                      All Aye                      Motion Carried**

**20231229-07:** Harold Grosnickle moved to go into Executive Session 121.22 G1 regarding employment of WTF&R at 11:30 am to do interviews with Fire Department Applications in regards to Scheduling and the SAFER GRANT requirements.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR, HG                      All Aye                      Moiton Carried**

- Board returned at 12:07. Overlay: Board conducted two interviews, Adam Dozier & Brian Long for the WTF&R SAFER GRANT positions.

**20231229-08:** Harold Grosnickle moved to accept employee evaluations from all departments except Zoning.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR, HG                      All Aye                      Motion Carried**

**20231229-09:** Harold Grosnickle moved to accept 2023 Maintenance Department Inventories by Department Head.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR, HG                      All Aye                      Motion Carried**

**20231229-10:** Jason Ritter moved to hire Adam Dozier under SAFER Grant, under 1 year probation as FT/FF/Medic upon completion of all pre-employment testing.

2<sup>nd</sup> by Harold Grosnickle

**Vote: TH, JR, HG**

**All Aye**

**Motion Carreid**

**20231229-11:** Jason Ritter moved to hire Brian Long under SAFER Grant, under 1 year probation as FT/FF/AEMT upon completion of all pre-employment testing.

2<sup>nd</sup> by Harold Grosnickle

**Vote: TH, JR, HG**

**All Aye**

**Motion Carreid**

### **Cemetery**

**20231229-12:** Teresa Hinnners moved to accept end of year Department Reports from Cemetery for 2023. (26 burials, 7 cremations, 24 lots sold, 2 columbarium niches sold, \$55,976.00 YTD Revenue)

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR, HG**

**All Aye**

**Motion Carried**

### **Fire/EMS**

- 677 calls, 85% EMS, 15% Fire.
- Chief Greatorex will submit his year end report at the 1<sup>st</sup> January Meeting.

### **Road Department**

- Year end Road report given.

**20231229-13:** Harold Grosnickle moved to place the 2005 Ford Explorer on GovDeals. Money from sale to be used for purchase of tool boxes for new truck. No reserve.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR, HG**

**All Aye**

**Motion Carried**

### **New Business**

- Rick Grant requested a letter from the Board of Trustees in regard to opening up the Newtonsville Building for Elections. The Board of Trustees would like a letter from the County Board of Elections stating their request. Mr Grant is on the County Board of Elections and is highly respected by our Trustees.
- Residents are concerned as when the Wright Street buildings will be torn down. The Clermont County Land Bank just acquired the buildings officially in December. The Land Bank is waiting for the Grant money awarded for the demolition of the buildings.
- The Board discussed who may be liasons of Departments in 2024.

**20231229-14:** Harold Grosnickle moved to establish the compensation for Trustees and Fiscal Officer for 2023 will be paid bi-weekly on salary basis.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR, HG**

**All Aye**

**Motion Carried**

**20231229-15:** Teresa Hinnners moved that the Board set 2024 compensation for Trustees and Fiscal Officer at the maximum amount permitted under ORC Section 505.24 through 507.09.

2<sup>nd</sup> by Harold Grosnickle

**Vote: TH, JR, HG**

**All Aye**

**Motion Carried**

**20231229-16:** Harold Grosnickle moved to go into Executive Session at 12:55 p.m. under ORC 121.22(G)1 for the discussion of possible wage increases.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR, HG**

**All Aye**

**Motion Carried**

- Resume Regular Session at 1:20 p.m.

**20231229-17:** Jason Ritter moved to hold beginning of year meeting on January 2<sup>nd</sup> at 10:30 a.m.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR, HG**

**All Aye**

**Motion Carried**

**20231229-18:** Harold Grosnickle moved to adjourn at 1:21 p.m.  
2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR, HG**

**All Aye**

**Motion Carried**

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**Harold Grosnickle, Chairman**

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**Jason Ritter, Vice Chairman**

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**Teresa Hinnners, Trustee**

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**Sandra Borchers, Fiscal Officer**