

**Wayne Township Board of Trustees  
Trustee Meeting Minutes  
December 13, 2023**

**Call to Order:** Jason Ritter at 7:00 p.m.

**Roll Call:** Teresa Hinners, Jason Ritter, Sandra Borchers, Harold Grosnickle – absent

**Guests:** Corporal Kidder, Traci Stivers – BWC Workforce, Sue Allen, Merrie Lou Abney, Sue Allen, Cheryl Cox, Mark Greatorex, Richard Fletcher, Warren Walker, Misti Hixson, Michelle Race, Jeff Markovic

**Prayer & Pledge:**

**Public**

- Traci Stivers, BWC Workforce, stated that they train individuals for job placement and resumes. They train those who need to complete their education. Their funding is from Grants.
- Corporal Kidder – reported on Lucas Road that there have been 7 arrests and 2 prosecutions over the year, 2 stolen properties and 1 sewage dumping. Other incidents with several calls but declined prosecution. Township crime report is lower this month.

**Fire/EMS**

**20231213-01:** Jason Ritter moved to go into Executive Session under ORC 121.22(G)1 for employment of a WTRF employee at 7:10 p.m.

2<sup>nd</sup> by Teresa Hinners

**Vote: TH, JR**

**All Aye**

**Motion Carried**

- Return to Regular Session at 7:48 p.m.
- Overlay – interviewed 2 possible candidates for full time positions.

Fire Training for November was Vehicle Fires. Utilizing the vehicle fire simulator firefighters demonstrated proper hose stream selection, approach to the vehicle on fire and scene safety. Personnel utilized hose line from an engine company to demonstrate techniques in a live fire evolution.

E.M.S. Training for November was EMS Reporting and Documentation. The E.M.S. Patient care report is used to record patient data. The data can include patient demographics such as name, address, date of birth, age, and gender. Dispatch data, such as the location of the call, times related to the call, rescuers and first responders on the scene may be included. The report should document patient care related data points, such as the patient's chief complaint, provider's initial impression of the patient, assessment, trending vital signs throughout the transport, interventions performed on the patient, and the results of those interventions.

Random Drug Testing for 2023 was held at Station 56 on November 28<sup>th</sup>, 2023. There were a few personnel who were unable to make it. They went to a TriHealth facility and had the test completed. Results have been returned and all participants have Negative Screens.

Tender 56 participated in the light up Goshen Parade

In cooperation with Stonelick Township, Jackson Township, and Fayetteville Fire pump testing has been completed. This is required annually under Ohio Administrative Code Section 4123:1.

Ladder Testing has been schedule has been confirmed. American Test Center will be at Station 56 on December 11<sup>th</sup> for annual ground ladder testing. Again, this is required under Ohio Administrative Code Section 4123:1

Hydrostatic testing of Self-Contained Breathing Apparatus Air Cylinders has been COMPLETED.

Items purchased by the EMS Grant have arrived. We received and placed into service

- 3 Complete Blood Pressure Kits. These replaced aging blood pressure cuffs that were in service
- 3 Carbon Fiber Oxygen Cylinders. These have been placed into the first in bags. They are lighter than the aluminum cylinders that were in service.
- 8 Oxygen regulators for portable oxygen. These replaced worn and broken regulators that were still in use.
- 2 Heart monitor batteries. These replaced out of service batteries that we had in service. Yes we just got 6 new batteries when we purchased the monitors however the older batteries we have will work in the monitors we have. Some of those batteries are over 8 years old and it is recommended that you do not attempt to defibrillate a patient with a battery older than 3 years old.

The Fire Auxiliary approved funds in the amount of \$8,000.00. I am putting this out there so that we are transparent with how the money was used. Those funds purchased the following for the stations and the apparatus. I wish to Thank Our Auxiliary for their continued commitment to supporting the mission of Wayne Township Fire E.M.S.. I want to thank the residents for their continued support of the Fish Fry's as well.

- (3) 2 ½” nozzles with 1 3/16” inch smooth bore tips. These will allow us to flow up to 300 gallons per minute at a low operating pressure. Each nozzle complete cost \$634.30. I am buying one shutoff from Township funds and that cost \$496.80.
- The Auxiliary purchased a total of 6 recliners for both stations. This is replacing hand me down furniture that have been passed from other departments to us. Cost for each chair delivered is \$852.80. Total Cost is \$5,116.80. It is interesting to note that when station 56 was built and opened the Wayne Fire Auxiliary bought the initial living area furniture for the firefighters over 12 years ago. These chairs are purpose built for Fire Stations. I feel our fire and E.M.S. providers were do for something better than hand me downs.
- Mini Crash Kits were bought for the Engines that carry rescue tools. Engine 55, Engine 56 and Engine 256 will have mini crash kits for vehicle accidents. It keeps necessary hand tools in one place so that firefighters are not running back and forth to get cable cutters or seatbelt cutters etc. Each kit cost \$250.00 for a total cost of \$750.00.
- End Fire/EMS Report

**Health Insurance**

- Jeff Markovic presented to the Board Group Health Insurance rates. He recommends that the Township stay as individual policies due to the high cost of group coverage. Dental Care Plus rates have dropped 40%. He would like to amend the maximum benefit from \$1,000 to \$1,500 and go to a PPO plan. He will get back with the Board.

**Fiscal Officer Report**

- Date: December 13, 2023
- Month of: November
- Total \$: \$1,350,168.61
- Checking: \$1,350,168.61
- Revenue for Month: \$59,172.85
- Expenses for Month: \$584,021.65
- Checks Issued/Payments: 36625 to 36711
- EFT's Issued (payroll): 487 to 556

**20231213-02:** Teresa Hinnners moved to approve the temporary appropriations as presented to the Board from the Fiscal Officer.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR**

**All Aye**

**Motion Carried**

**20231213-03:** Jason Ritter moved to pay all bills.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR**

**All Aye**

**Motion Carried**

**20231213-04:** Jason Ritter moved to approve all then and now purchase orders.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR**

**All Aye**

**Motion Carried**

**20231213-05:** Teresa Hinnners moved to approve the 11/11/2023 Special Meeting Minutes as written.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR**

**All Aye**

**Motion Carried**

**20231213-06:** Teresa Hinnners moved to approve 9/25/2023 minutes as written.

2<sup>nd</sup> by Jason Ritter

**Vote: TH, JR**

**All Aye**

**Motion Carried**

- November 8<sup>th</sup> and December 5<sup>th</sup> minutes tabled.

**20231213-07:** Jason Ritter moved to accept the resignation of Dave Jackson, effective November 7, 2023.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR**

**All Aye**

**Motion Carried**

**Roads**

**20231213-08:** Jason Ritter moved to approve the Maintenance Supervisor to purchase a 2016 Ford F-150 truck for the price of \$18,500.00. Monies to come from the following funds cash balances: 1000 General - \$5,000.00, 2031 Roads - \$5,000.00, Fire 2111 - \$5,000.00, 2041 Cemetery - \$5,000.00.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR**

**All Aye**

**Motion Carried**

**Cemetery**

- Revenue YTD = \$55,778.00

**Zoning**

**20231213-09:** Jason Ritter moved to accept the resignation of Lisa Moore from the Zoning Board of Appeals Committee effective 12/11/2023.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR**

**All Aye**

**Motion Carried**

- Tentative End of Year Meeting is 12/27/2023 at 10:00 a.m.

**20231213-10:** Jason Ritter moved to pull from cash balance fund 2181 Zoning for last wages and expenses \$1,200.00.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR**

**All Aye**

**Motion Carried**

- Trustee Ritter brought up the electric bill for the Admin building. From \$300's to \$500's per month.
- Trustee Ritter brought up the parade in Newtonsville. It had not been brought up before the Board and no notification was made.

**20231213-11:** Jason Ritter moved to adjourn at 9:04 p.m.

2<sup>nd</sup> by Teresa Hinnners

**Vote: TH, JR**

**All Aye**

**Motion Carried**

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**Harold Grosnickle, Chairman**

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**Jason Ritter, Vice Chairman**

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**Teresa Hinnners, Trustee**

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**Sandra Borchers, Fiscal Officer**