

**Wayne Township Board of Trustees
Trustee Meeting Minutes
February 23, 2022**

Call to Order: Chairman, Jason Ritter at 10:12 a.m.

Roll Call: Jason Ritter, Teresa Hinnners, Sandra Borchers, Harold Grosnickle – absent

Guests: Jason Browning, Mark Greatorex

Prayer & Pledge: Jason Ritter

2022-02-23-01: Teresa Hinnners moved to accept the 2/23/2022 agenda with two additions.
2nd by Jason Ritter

Vote: TH, JR

All Aye

Motion Carried

2022-02-23-02: Teresa Hinnners moved to accept Then & Now Purchase Orders up to 2/19/2022.

2nd by Jason Ritter

Vote: TH, JR

All Aye

Motion Carried

2022-02-23-03: Teresa Hinnners moved to pay all bills.

2nd by Jason Ritter

Vote: TH, JR

All Aye

Motion Carried

Fiscal Officer Report

Date: 2/23/2022

Month of: January

Total \$: \$1,251,716.15

Checking: \$1,251,716.15

Revenue for Month: \$52,621.74

Expenses for Month: \$78,014.66

Checks Issued: 35023 to 35089

EFT Payroll: 001 to 030

- Now all 2022 Purchase Ordering Super Blankets Certificates over \$5,000.00 and Regular Blanket Certificates of Purchase are completed and ready to use.

2022-02-23-04: Teresa Hinnners moved to accept the 2022 usage of Purchase Orders and to approve Permanent Appropriations.

2nd by Jason Ritter

Vote: TH, JR

All Aye

Motion Carried

2022-02-23-05: Teresa Hinnners moved to pay Park National Bank for the Community Center Loan \$15,743.43 and the last payment due for the mini excavator \$13,564.22 through Kansas State Bank.

2nd by Jason Ritter

Vote: TH, JR

All Aye

Motion Carried

- Fiscal Officer presented to the Board for signature the Audit Waiver letter and Letter of Explanation of the Audit of 2019-2020. The Board signed.

Cemetery

- Cemetery Revenue YTD= \$3,950.00
- Funerals – 6
- Lot Sales – 2
- Cremations – 1
- Tree down in McCollum Cemetery
- Still need trees taken down at Plainview Cemetery. Trustee Hinnners will follow up with Tree Top Trim
- Date for clean-up – normally in March. Week of 3/15/2022
- Edenton fence repair. Paid in full – Township will take down before new goes up.
- Plainview fence repair was paid for. Total of \$57.98. One post and three rails replaced.

Road

- Salt orders – 183.39 tons. Possibly enough to year end.
- Salt Supply left – 32 tons in barn.
- Patching will start the week of 2/28.
- Trustee Ritter commended the Maintenance Department for the superb road salting to date.

- The Board reviewed the latest ARPA rulings.

2022-02-23-06: Jason Ritter moved to approve the Special Meeting Minutes of 2/9/2022.
2nd by Teresa Hinners

Vote: TH, JR All Aye Motion Carried

2022-02-23-07: Jason Ritter moved to approve the Regular Meeting Minutes of 2/9/2022 with corrections.
2nd by Teresa Hinners

Vote: TH, JR All Aye Motion Carried

2022-02-23-08: Jason Ritter moved to send a letter of Thanks to Mr. Tom Holman on his honesty and quick payment when he went through the Plainview Cemetery Fence.
2nd by Teresa Hinners

Vote: TH, JR All Aye Motion Carried

- The Board reviewed the 2 bids for furnace replacement at Station 55 (Newtonsville). Ramsey Heating and Cooling (\$7,457.00) and FLK Services (\$7,571.00). Both required upfront. FLK is a resident and business in Wayne Township.

2022-02-23-09: Jason Ritter moved to go with FLK Services for furnace replacement at Newtonsville Station 55.
2nd by Teresa Hinners

Vote: TH, JR All Aye Motion Carried

- After transferring pieces from 56, the siren is working at Station 55. Additional repairs are needed at Station 56. Chief will get estimates for repairs, upgrades and replacements for both. Board is tired of the constant upkeep and failing sirens.

- Seven applications have been received for the Deputy Chief Position. The Board reviewed the applications and narrowed it down so interviews may be conducted.

2022-02-23-10: Teresa Hinners moved to accept the WTRF report.
2nd by Jason Ritter

Vote: TH, JR All Aye Motion Carried

Zoning

- The Board reviewed the proposed Zoning Permit Fees, and they still have questions. Trustee Ritter asked the Board to review proposed changes to fee schedule and make suggestions for him to bring back to the Zoning Commission for further review.

2022-02-23-11: Teresa Hinners moved to accept the Zoning Report as written by Al Carrier, Zoning Administrator.
2nd by Jason Ritter

Vote: TH, JR All Aye Motion Carried

- Trustee Hinners gave the Local Government Fund Update. Proposal is same formula we have used in the past 3 years, and CCTA voted to submit the formula. Commissioners receive approximately 48%. 52% goes to the Townships and municipalities to split per the formula.

- Formula: 25% is split equally to the Townships and municipalities and the remaining 75% is based on population. Wayne Township receives approximately \$4,000.00 per month.

- Trustee Ritter discussed purchasing Badges for Zoning Personnel – Administrator and Board of Zoning Appeals with a photo identification. Prices will be obtained.

- Possible grant for Demolition and Revitalization for properties on Hunt Road junk yard, and corner store in Newtonsville. Trustee Ritter asked for all possibilities to utilize the Grant without owner agreement. Trustee Hinnners will continue to investigate.
- The OneOhio Memorandum of Understanding – Opioid Recovery. All counties will receive money. The 2nd draw to come with more information. Clermont County is in District 14. The Board and Chief Groatorex discussed issues with treating addicts, lack of resolution with those runs in Wayne Township and the need for community counseling in Wayne Township.

2022-02-23-12: Teresa Hinnners nominated Rebecca Moore and Don Wilson (of the Newtonsville Food Pantry) for the Salute to Leaders Recognition to be held later this Spring.
2nd by Jason Ritter

Vote: TH, JR

All Aye

Motion Carried

- Trustee Hinnners will type and submit to the Chamber
- Fiscal Officer, Sandra Borchers, left at 11:42 a.m. and returned at 12:20 p.m. to pick up her grandson from pre-school.

2022-02-23-13: Jason Ritter moved to go into Executive Session, citing 121.22 G1 to discuss Fire, Zoning personnel employment and medical benefits at 12:07 p.m.
2nd by Teresa Hinnners

Vote: TH, JR

All Aye

Motion Carried

- The Board returned from Executive Session at 1:05 p.m.
- Overlay – The Board discussed compensation and employment benefits of medical insurance per employees and possible Fire Department employments.

2022-02-23-14: Jason Ritter moved to adjourn at 1:06 p.m.
2nd by Teresa Hinnners

Vote: TH, JR

All Aye

Motion Carried

Jason Ritter, Chairman

Harold Grosnickle, Vice Chairman

Teresa Hinnners, Trustee

Sandra Borchers, Fiscal Officer