Wayne Township Board of Trustees
Trustee Meeting Minutes
November 10, 2021

Call to Order: Chairperson, Teresa Hinners at 7:02 p.m.
Roll Call: Teresa Hinners, Jason Ritter, Sandra Borchers, Warren Walker – absent
Guests: Don Wilson, Brandon Bryant, Corporal Kidder, James Kidwell, Dennis Elchlinger
Prayer & Pledge: Teresa Hinners

Sheriff Report – Corporal Kidder

- The Wayne Township crime is down from last month. 40 September, 35 October. He advised residents to lock their vehicle and home doors. Take all valuables inside. Keep garage doors shut due to vast amount of vandalism.
- James Kidwell questioned about Sheriff coverage in the Township.
- Brandon Bryant asked if there could be additional coverage at ST RT 133 & 131 as well as Hunt Road.

Public

- Brandon Bryant complained of the sludge used on the neighboring fields due to odor. Trustee Hinners recommends residents contact the EPA.
- Fertilizer spread on 11/9/2021 and 11/10/2021.
- Dennis Elchlinger asked about the usage of the Firehouse, Shelter, Building and Pavilion. Trustee Hinners said it will be discussed later in the meeting.
- Don Wilson asked about nonprofit organizations using rentals. The Board will discuss later.

20211110-01: Jason Ritter moved to pay all bills.
2nd by Teresa Hinners
Vote: TH, JR **Both Aye** **Motion Carried**

20211110-02: Jason Ritter moved to approve the usage of then and now purchase orders as needed to end the year.
2nd by Teresa Hinners
Vote: TH, JR **Both Aye** **Motion Carried**

Fiscal Officer Report

Date: November 10, 2021
Month of: October
Total $: $1,349,544.00
Checking: $1,349,544.00
Revenue for Month: $161,149.86
Expenses for Month: $422,151.08
Checks Issued: 34795 to 34865
EFT's Issued: 379 to 412

Roads

20211110-03: Jason Ritter moved to purchase 40% of contracted road salt before 12/31/2021 as required by Morton Salt Agreement. Fiscal Officer has Board approval to move monies within the funds to cover the cost.
2nd by Teresa Hinners
Vote: TH, JR **Both Aye** **Motion Carried**

- Berm box – 2 estimates. The Board reviewed and wishes to purchase in 2022 for approximately $6,200.00
- ODOT Grant – Still working on putting Grant together. The Grant Application is due next week. We wish to pave the remaining part of Roudebush, Manila, and Bauer Roads. Maintenance Department will be asking for paving bids.

Cemetery

- YTD = $39,267.80

- Trustee Hinners recommended that the Board receive notification from the Fiscal Officer staff via email that Cemetery Rules are sent out with the new deeds.

20211110-04: Teresa Hinners moved to hire on emergency basis cemetery mowing Dwight Smith if needed.
2nd by Jason Ritter
Discussion

Vote: TH, JR **Both Aye** **Motion Carried**

- Fiscal Officer presented to the Board the Faithful Performance Bond Application from OTARMA. Trustee Hinners will take to the Prosecutor. The Board will review at the next meeting.
- Large stump needs to be removed at Manila and Cedarville. Looking for a vendor to grind it.

Zoning – Al Carrier

- Mr. Carrier presented to the Board the following Resolutions regarding Violations for junk cars and vegetation.

20211110-05: Teresa Hinners moved to accept the Resolution determining a nuisance at 6944 Taylor Pike, Blanchester, OH 45107. Parcel #47-34-05A-021.
2nd by Jason Ritter

Vote: TH, JR, WW **All Aye** **Motion Carried**

20211110-06: Teresa Hinners moved to accept the Resolution determining that a motor vehicle (Yellow School Bus, 2 white campers) located on private property is a junk motor vehicle within the meaning of Section 505.173 of the ORC and order the property owner to remove any such junk motor vehicle from the property within fourteen days of service of written notice. The Resolution applies to 6944 Taylor Pk, Blanchester, OH 45107, Parcel #473405A021.
2nd by Jason Ritter

Vote: TH, JR, WW **All Aye** **Motion Carried**

- Teresa Hinners discussed the need to appropriate funding from the General Fund to clean up property at 6944 Taylor Pike, Blanchester, OH 45107.

Fire/EMS

- 46 EMS Runs, 12 Fire runs in October
- EMT Training on Cardiac Emergencies.
- 36 runs for Wayne Township, 10 EMS runs for Jackson Township.
- Fire Inspections currently being done.
- Fire/EMS Academy – EMT Refresher going on.
- 3 heart monitor batteries purchased year to date. They were used 8 years. Cost $1,100.00. $1,100.00 will be an annual expense.
- The Board will need to be thinking of a Service Contract. The cost will be approximately $3,000.00.
- WTF&R purchased 2 Milwaukee Stand Lights, 4 batteries and charger for $1,178.00
- Fire Officer Training for Chief Greatorex complete.
- Fire Officer Training for Chris Williams is ongoing. Both trainings will be reimbursed for fees paid.
- Wayne Tarvin (deceased) removed from Personnel Roster on 10/4/2021.

20211110-07: Warren Walker moved to have Wayne Tarvin taken off the Active Personnel due to death.
2nd by Jason Ritter

Vote: TH, JR, WW **All Aye** **Motion Carried**

- POA check for Mr. Tarvin to be given to spouse by Chief Greatorex.
- Former Chief Robert Shinkle passed.
- Halloween – The streets of Newtonsville were covered by WTF&R. Treats and Blood Pressure were given at Station 55.

Old Business

- None

New Business

- Trustee Hinners is meeting with Julia Carney to draft a rental agreement for Wayne Township Community Groups. WT Fire Auxiliary and Newtonsville Recreation Committee and Republican Club.
- Clermont County has a training scheduled on 11/30, 5:30 – 7:30 for Zoning Commission members and Zoning Staff at the Engineers Office. Includes sandwich dinner.

20211110-08: Teresa Hinners moved to have a Newtonsville Records Commission Meeting December 2, 2021, at 6:30 p.m. at the Administrative Building.
2nd by Jason Ritter

Vote: TH, JR, WW **All Aye** **Motion Carried**

20211110-09: Jason Ritter moved to have the Year End Meeting 12/29/2021 at 7:00 p.m.
2nd by Teresa Hinners

Vote: TH, JR, WW **All Aye** **Motion Carried**

- The Board discussed the date for the 1st Organizational Meeting for 2022.

- There will be a Christmas Parade on December 11 at 1:00 p.m.

Public

- Don Wilson – Grace Baptist Church and Newtonsville Methodist together will host a Thanksgiving Dinner from 11 a.m. to 1 p.m. at the Newtonsville Methodist Church free of charge. Public is welcome.
- Trustee Hinners read over the Abandoned Gas Station Agreement.
- Minutes of 10/20/2021 were reviewed. No decision made.

20211110-11: Warren Walker moved to go into Executive Session under ORC 121.22(G)1 at 9:02 p.m. for employment, compensation, dismissal of a public employee for various issues.
2nd by Jason Ritter

Vote: TH, JR, WW **All Aye** **Motion Carried**

- 9:44 p.m. return to Regular Session.
- Overlay: Compensation, dismissal of a Township Employee.

- Job description has been sent out for a Full Time Employee. Police and Fire Defendant Fund needs to be completed and salary based on experience.

20211110-12: Teresa Hinners moved to accept the resignation of Doug Brown, effective 11/6/2021.
2nd by Jason Ritter

Vote: TH, JR, WW-NO **2/3 Aye** **Motion Carried**

- Door codes have been changed.

20211110-13: Jason Ritter moved to accept the assistant to Fire Fighter Grant to purchase defibrillator tools and portable radios. Township portion 5%.
2nd by Teresa Hinners

Vote: TH, JR, WW **All Aye** **Motion Carried**

- Jason Ritter met with Jackson Township regarding fees for EMS coverage in Jackson Township. They said they would increase 10%. Board discussed with Chief. No decision made.

20211110-14: Warren Walker moved to continue VSP Insurance Coverage for Full Time Employees.
2nd by Jason Ritter

Vote: TH, JR, WW **All Aye** **Motion Carried**

20211110-15: Jason Ritter moved to adjourn at 10:46 p.m.
2nd by Teresa Hinners

Vote: TH, JR, WW **All Aye** **Motion Carried**

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Teresa Hinners, Chairperson

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Warren Walker, Vice Chairperson

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Jason Ritter, Trustee

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Sandra Borchers, Fiscal Officer