

**Wayne Township Board of Trustees  
End of Year Meeting  
December 30, 2019**

**Call to Order:** Jason Ritter at 6:24 p.m.

**Roll Call:** Warren Walker, Teresa Hinnners, Jason Ritter, Sandra Borchers

**Guests:** Sue Allen, Jason Browning, Chief David Moulden

**Prayer and Pledge:** Jason Ritter

**20191230-01:** Jason Ritter moved to approve temporary appropriations for 2020.

<u>Fund</u>	<u>Amount</u>
1000	\$30,000.00
2011	\$5,000.00
2021	\$20,000.00
2031	\$30,000.00
2111	\$60,000.00
2041	\$10,000.00
2191	\$8,000.00
2231	\$10,000.00
2281	\$40,000.00
2181	\$3,000.00

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20191230-02:** Teresa Hinnners moved to pay all bills.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20191230-03:** Teresa Hinnners moved to approve all then and now certificates of purchase as needed.

2<sup>nd</sup> by Jason Ritter

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20191230-04:** Jason Ritter moved to carry over sick leave and vacation of any remaining hours per employee manual.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20191230-05:** Jason Ritter moved to accept the Motor Vehicle Driver's License checks. All of them have been completed and comply.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20191230-06:** Jason Ritter moved to accept employee evaluations from all departments except Zoning.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20191230-07:** Jason Ritter moved to accept the End of Year Inspection Reports of WTF&R (business inspections). All complete and compliant.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20191230-08:** Jason Ritter moved to accept 2019 Department Inventories by Department Heads except Zoning.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20191230-09:** Jason Ritter moved to have all Primary Checking Account Interest to be deposited in the General Fund due to it being small amounts.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20191230-10:** Jason Ritter moved that the Board set the compensation for Trustees and Fiscal Officer at the maximum amount permitted under ORC: Section 505.24 including cost of living raises, using the permitted process ORC: Section 505.24 through 507.09.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20191230-11:** Jason Ritter moved that the Township will provide Fire and Rescue access to the soft drink machine after runs, at the discretion of the Fire Chief. Refreshments including food items on the Fire and Squad runs and or training sessions, and association meetings as authorized by the Officer in charge at approval of the Fire Chief.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20191230-12:** Jason Ritter moved to establish the Trustees Compensation and Fiscal Officer for 2020 will be paid bi-weekly on salary basis.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20191230-13:** Jason Ritter moved to accept all Departmental Reports for 2019. They have all been submitted and accounted for, except Zoning due to Mr. Carrier being ill.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20191230-14:** Teresa Hinnners moved to accept Community Center Check List with corrections. A Permanent copy will be posted in the kitchen and a copy will be provided to the renter.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20191230-15:** Jason Ritter moved that no subletting of Community Center Rental to be added to Rental Contract.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**Public**

- Sue Allen – trees fallen at McCullum Cemetery and gravel needed at Edenton Masonic Lodge.

**Fire**

- Board discussed with Chief Moulden the change with the Academy in the 5-year budget plan, originally presented last fall.

**20191230-16:** Teresa Hinnners moved to approve admission, meals for Trustees to attend OTA Conference on February 6, 7, 8, 2020 for \$250.00 per person.

2<sup>nd</sup> by Jason Ritter

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**Cemetery – Warren Walker**

- YTD revenue = \$41,570.50
- 28 graves sold, 30 burials, 2 cremations
- Job description will be revised at January meeting.
- Zoning Meeting 1/15/2020 (Commission Meeting). Posted on Village Board as well as website. Sue Allen may contact all members of board to change date to 1/8/2020.

**20191230-17:** Warren Walker moved to approve minutes from 12/11/2019.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20191230-18:** Jason Ritter moved to adjourn at 7:50 p.m.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

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**Jason Ritter, Chairperson**

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**Teresa Hinnners, Vice Chairperson**

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**Warren Walker, Trustee**

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**Sandra Borchers, Fiscal Officer**