

**Wayne Township Board of Trustees
Trustee Meeting
October 23, 2019**

Call to Order: Jason Ritter at 7:05 p.m.

Roll Call: Warren Walker, Teresa Hinnners, Jason Ritter, Sandra Borchers

Guests: Sue Allen, Brandon Bryant, Dennis Elchlinger, Steve Carrier

Prayer & Pledge: Waived

20191023-01: Teresa Hinnners moved to pay all bills.

2nd by Warren Walker

Vote: JR, TH, WW

All Aye

Motion Carried

20191023-02: Warren Walker moved to approve any then & now certificates of purchase.

2nd by Teresa Hinnners

Vote: JR, TH, WW

All Aye

Motion Carried

- Minutes were tabled to end of meeting.

Public

- Dennis Elchlinger stated that Meet the Candidates running for Election on 11/5/2019 will be held at the Village Building at 7:00 p.m. on 10/28/2019. All invited.

Department Reports

Fire/EMS – Chief Moulden

- Nothing.
- Chief will be on vacation 10/24 thru 11/4.

Roads – Jason Browning

- All road mowing finished
- Birming done on Shiloh Rd
- Provided to Board estimates on new maintenance garage bay door from PDQ and AE Door. Both estimates similar. Board will put in 2020 budget for expenses in 2020. Tabled now
- Estimate for birm box from KE Rose Co. tabled. Will revisit in 2020.

Fiscal Officer – Sandra Borchers

- Burnham & Flower Resolution that will be discussed later.

Zoning – Teresa Hinnners

Report from Trustee Hinnners for the Record

1. The Pre-Disaster Mitigation Grant was approved. I am asking the Board to allow me to work on and submit the full grant to FEMA for the Emergency Generator for the Community Center. I am looking at \$16,000.00+ with our matching 25%. I have attended the training seminar and have been assigned a coordinator. Pam Haverkos at Clermont County has also been notified.

Important Dates:

November 15 – Draft Application(s) entry complete in eGrants (not submitted)

January 3 – Final Application(s) entry complete in eGrants (not submitted)

January 15 – SHMT team meeting to score and rank application

January 23 – Applications submitted to FEMA

2. Regarding 6559 Marathon Edenton Zoning Issue. We have records of violation notices going back yearly from 2015 on, with no responses. This year I have received written complaints regarding this residence. Mr. Carrier was able to talk with the son regarding the property. After confirming with the son of the death of the

property owners, I sought Mr. Ramos advise on how to proceed with the Zoning Violations since the property was still in the deceased names. His response:

"We have searched the probate records of Clermont County and only found some 2008 probate records relating to Clarence McIntyre. We found no probate file on Joan McIntyre but we did find her obituary showing she passed on September 9, 2015."

There is a way to abate the nuisance on the McIntyre property. ORC 505.87 describes the procedure for abating a nuisance. Due process under ORC 505.87 requires notice to the owner before the Township may abate the nuisance.

The notice requirements of ORC 505.87 are very specific and if not done properly may void any action by the Board of Trustees and may lead to a trespass type lawsuit against the Board. The Boards will have to have a title examiner search the property title to determine the lienholders and to determine if there is an estate executor to notify.

ORC 505.87 (B) the manner of giving notice is described. It states, in part, *"If the owner's address is unknown and cannot reasonably be obtained, it is sufficient to publish the notice once in a newspaper of general circulation in the township."*

The Board may publish the notice to the owner. I would also suggest following the same section by posting the notice to the owner on the primary structure on the property and taking a photograph of the notice with a camera that shows the date and time of the photograph.

How would the board like to proceed?

3. I would like to address the issue of the length of time the minutes are being approved. Wayne Township went 4 mos without approving some months. Our current job sharing situation is not meeting our responsibility to the public to produce official meeting minutes. The public is not mandated to attend meetings but the Fiscal Officer is required to keep an accurate record of the proceedings (ORC 507.04)
4. Per the Ohio Trustee Manual 2018, YOST:
"The minutes of the meeting must be presented at the next regular meeting of the board for corrections after the previous minutes have been read by the fiscal officer of the board. The board chairman should call for any omission or correction and, if no objections are raised, they should stand as read. If, on the other hand, there is an objection, the objection, as stated, must be voted upon by the board and, if the objection is well-taken, correction should be made and the minutes then should be approved as corrected. It is important to note that the minutes are to be an accurate reflection of what was discussed at the public meeting. Thus, unless items contained in the minutes are inaccurate, a trustee cannot delete the information from the minute book, even if the trustee does not like how that discussion is worded."

June 23 sent first draft to Scott
September 11, 2019 2nd time

5. I called the Veterans Commission. They do not have a list of veterans per township. Recommended sending them a flyer and contacting the local chapters and American Legion Hall.
6. I attended the Sheriff's Office Annual Review. Interesting news – using drones now

End of Trustee Hinnars Report

- Trustee Hinnars reported that the Pre Disaster Mitigation Grant was approved. She asked the Board to allow her to move forward to submit the full grant to FEMA for the Emergency Generator for the Community Center. \$16,000 with a 25% (\$4,000.00) matching funds.
 - Important Dates
 - 11/15/19 draft applications due
 - 1/3/20 final applications due
 - 1/15/20 SHMT Meeting to score and rand apps
 - 1/23/20 apps submitted to FEMA

Cemetery – Warren Walker

- \$39,272.00 YTD revenue
- Jason Browning stated cleaning up scatter garden
- Fence taken down at Edenton Cemetery
- Fall footers poured
- Chief Moulden stated the Edenton School has sold and he had provided the Board the new owner's name and address thru email.

20191023-04: Jason Ritter moved to adopt the Rental of the Township Community Center.
2nd by Teresa Hinners

Vote: JR, TH, WW All Aye Motion Carried

20191023-05: Jason Ritter moved to accept the Rental Agreement Rules and Regulations for the Community Center with changes made.
2nd by Warren Walker

Vote: JR, TH, WW All Aye Motion Carried

New Business

20191023-06: Jason Ritter moved to have the Zoning Recognition Dinner at the Community Center on December 12 at 7:00 p.m. Food and recognitions to be later discussed.
2nd by Teresa Hinners

Vote: JR, TH, WW All Aye Motion Carried

- Veteran's Recognition will be held on November 10, 2019 Sunday at 2:00 p.m.
- Board discussed possible expenditures for 2020 1000 fund general - \$4,000 for generator if grant approved via FEMA. Records Storage. Sign outside for Twp Building. Renovation of existing hall. How Nov. election results of village
- 2031 garage door if purchased in fund.
- 2021-2231 and or 2011 birmer if purchased in fund.
- There was much discussion on the minutes of township meetings that are not up to date. The folder that was provided to the board – the minutes were approved at the September 25, 2019 meeting.
- May 8, 2019 meeting needed additional notes.

20191023-07: Jason Ritter moved to approve the notes submitted by Trustee Hinners for 5/8/2019.

2nd by Teresa Hinners

Vote: JR, TH, WW All Aye Motion Carried

- These notes shall be attached to 5/8/2019 notes/minutes of 5/8/2019 that Fiscal Officer had taken after she arrived late for meeting.

20191023-08: Jason Ritter moved to sell fiscal officer's dell printer on GovDeals with no reserve.

2nd by Warren Walker

Vote: JR, TH, WW All Aye Motion Carried

20191023-09: Warren Walker moved to adjourn at 8:47 p.m.

2nd by Jason Ritter

Vote: JR, TH, WW All Aye Motion Carried

Jason Ritter, Chairperson

Teresa Hinners, Vice Chairperson

Warren Walker, Trustee

Sandra Borchers, Fiscal Officer