

**Wayne Township Board of Trustees
Trustee Meeting
April 8, 2020**

Call to Order: Jason Ritter at 6:00 p.m.

Roll Call: Jason Ritter, Warren Walker, Teresa Hinnners, Sandra Borchers – absent

Guests: Chief Moulden, Doug Brown, Jason Browning

Prayer & Pledge: Waived

20200408-01: Jason Ritter moved to go into executive session ORC 121.22 G. 1 for the purpose of additional pay out for insurance needs at 6:05 p.m.

2nd by Warren Walker

Vote: WW, TH, JR

All Aye

Motion Carried

- 6:40 returned to general session.
- Overlay - HRA and amounts to contribute for the policy to replace Health Insurance policy.

20200408-02: Jason Ritter moved Starting May 1, 2020 Wayne Township will establish an HRA(Health Reimbursement Account) for full-time employees at the following amounts through December 31, 2020: Single @ 500/month, Employee plus 1 @ 800/month and Employee plus family @ \$1400/month.

2nd by Warren Walker

Vote: WW, TH, JR

All Aye

Motion Carried

- Discussion with Jeff Markovich, via telephone, is ready to discuss all options for employees to choose insurance that is best for them. Possible to have debit card for employees. He will get us the list of fees.
- Board discussed possible ability to have employee decline HRA and stick with stipend that was part of hiring package.

20200408-03: Warren Walker moved to pay all bills.

2nd by Jason Ritter

Vote: WW, TH, JR

All Aye

Motion Carried

Department Reports:

Fire:

- Chief discussed possibility of Board establishing a Hazard pay for April 1-June 1, 2020.

20200408-04: Jason Ritter moved that affective April 1, 2020 – April 30, 2020, any employee required to isolate or quarantine due to possible exposure to Covid-19, and not able to work their scheduled hours, including FT, PT or POC, Wayne Township will pay them their normal pay for the missed work time .

2nd by Warren Walker

Vote: WW, TH, JR

All Aye

Motion Carried

- Trustee Hinnners would like the Board to work on establishing best practices during COVID-19 as well as specific administrative and sick leave, telework policies for staff for the remainder of 2020.
- Chief shared updates of County billing Township for supplies, FEMA reimbursement grant possibility, decontaminating of ambulances with air packs, cost to decontaminate the n95 masks @ \$3.25 each.

- We had 1 confirmed COVID-19 case in Wayne Township. Health Director will notify the chief with an address of an active case in Wayne Township, so our staff are aware, as well as if our staff have transported a confirmed case.

Roads/Maintenance:

20200408-05: Jason Ritter moved to repair the 3 skylights at the Newtonsville Municipal Building at the estimate of \$1,800 and to allow an additional \$2,000 to repair the 3 furnaces on the roof if needed, by Tecta America.

2nd by Warren Walker

Vote: WW, TH, JR

All Aye

Motion Carried

- Newtonsville Municipal Building roof is original, has exceeded its life. Estimate to replace roof is \$50,000. Trustee Hinnners suggested that the Township hold off on replacing while possible, so that we can apply for State Capital Improvement Fund in 2021.
- 8 tons of cold patch have been used.
- Shiloh and Manilla driveway pipes are complete. 5 Cross pipes on Roudebush, 3 on Park and 1 on Bigam are next.
- There is a large, approx. 4-5 ft diameter dead tree on Manilla, in our right of way, Jason B. will get an estimate to have taken down.
- In Newtonsville, there is an issue with the ownership of Liberty Street. The County has on record that Wayne Township owns the 375' of Liberty from Cross Street to JWH Trucking. There is not a record of the Liberty Street from Newtonsville Road that connects to the 2 small alleys off 131/Wright Street. Approx. 800 ft of roadway in very bad shape. There is one driveway off that has a Liberty Road address. Jason B. filled in very large hole by Schaeffer's' since it was so bad.

20200408-06: Jason Ritter moved to purchase a KM 8000 SXDX 4 Ton Hot Box Reclaimer for \$ 19,200.

2nd by Warren Walker

Vote: WW, TH, JR

All Aye

Motion Carried

- Jason B. will get the rate information from Kansas State Bank. Funds are available in the 2021-330-360-2000 Paving line item and the 2021-760-740-9703 Machinery, Equipment.
- Wade mowed Newtonsville lawn and Station 55.

Cemetery:

- Trustee Hinnners Confirmed with Tufts and the Coroner as the designated indigent provider. Board discussed how maintenance crew handled the burials and graveyard services. Staff stay away until all but 1 Funeral Director is there to sign off on forms. Staff wear gloves if needed as Paul Bearer.
- Trustee Hinnners will confirm holding time, acceptable burial or scattering of indigent, and documentation

Zoning:

- BZA approved case on 3/23/2020
- Zoning Commission has not met to discuss Newtonsville Zoning.
- Resident Doug Beck complained that trucks are speeding down West Main in Newtonsville.

Old Business:

20200408-07: Jason Ritter moved to cease rental of Wayne Township Community Center, Newtonsville Hall and Pavilion until May 13, 2020.

2nd by Warren Walker

Vote: WW, TH, JR

All Aye

Motion Carried

20200408-08: Jason Ritter moved to hold the remainder of 2020 Wayne Township Board of Trustee Meetings in Newtonsville, in the Municipal Building, 794 Wright Street.

2nd by Warren Walker

Vote: WW, TH, JR

All Aye

Motion Carried

- Board discussed the additional assessment of the Newtonsville Municipal Building for sewer system.
- Board discussed Kevin Pringle offer to purchase the Iphone 6 he is currently using, would like to keep the current number. He offered to pay the April bill. No agreement on his offer since we do not have the bill and not sure if we have the authority to sell the phone.

20200408-09: Jason Ritter moved that Mr. Pringle should return the phone by April 30 so the auditor can close out the account.

2nd by Warren Walker

Vote: WW, TH, JR

All Aye

Motion Carried

- Board will consider releasing the phone number.

20200408-10: Jason Ritter moved to approve 2/26/2020 minutes.

2nd by Warren Walker

Vote: WW, TH, JR

All Aye

Motion Carried

20200408-11: Warren Walker moved to approve 3/11/2020 minutes.

2nd by Jason Ritter

Vote: WW, TH, JR

All Aye

Motion Carried

20200408-12: Warren Walker moved to adjourn at 9:50 p.m.

2nd by Jason Ritter

Vote: WW, TH, JR

All Aye

Motion Carried

Jason Ritter, Chairperson

Teresa Hanners, Vice Chairperson

Warren Walker, Trustee

Sandra Borchers, Fiscal Officer