

**Wayne Township Board of Trustees
Work Session
February 22, 2017**

Call to Order: Chairman, Carl Ritter at 7:06 p.m.

Roll Call: Warren Walker, Carl J. Ritter, Sandra Borchers, Harold Grosnickle – absent

Guests: Sue Allen, Bobbie Lutmer, Evan Lutmer, Chief David Moulden, Jason Browning, Kevin Castle

Prayer & Pledge: Chairman, Carl Ritter

02222017-01: Warren Walker moved to pay all bills.

2nd by Carl Ritter

Vote: WW, CR

Both Aye

Motion Carried

02222017-02: Warren Walker moved to accept all then and now certificates of purchase as needed.

2nd by Carl Ritter

Vote: WW, CR

Both Aye

Motion Carried

02222017-03: Carl Ritter moved to approve reservations for 8 to the Salute to Leaders Dinner on March 22, 2017 for the cost of \$240.00 total.

2nd by Warren Walker

Vote: WW, CR

Both Aye

Motion Carried

Public: Mrs. Bobbie Lutmer and her son Evan, residents of Wayne Township, were in attendance. Evan is transitioning from Cub Scout to Boy Scout. A requirement of this promotion is to attend a public meeting to understand how public office works.

Zoning – Kevin Castle

- Zoning Appeals Board term limits are being determined.
- If Bill Moeller is willing to serve, then they are short a 5th member and an alternate at this time.
- Mr. Castle is working with Chief Moulden and Mr. Ernie Ramos on previous violations that are still pending due to no response or other reasons.
- Mr. Castle will be sending letter to property on Pringle Rd this week.
- Mr. Castle is meeting with Taylor (from County) on March 1, 2, or 3 regarding the Land Use Plan.

Fire/EMS – Chief David Moulden

- On December 29, 2015, the Board of Trustees resolved that Fire Department full time bonus be divided each quarter of the year. Thus, employees may request the bonus at any time within the quarter.
- A Fire Code Inspection of the old Edenton School was conducted today with representatives of the State Fire Marshall's office, The Building Department, The Health Department and our Zoning Department. Imminent life threatening conditions were corrected during the inspection, a plan of action was given to the owner and a re-inspection date is set for Friday.
 - State Fire Marshall gave deadline of this Friday for anyone residing in the basement to move to the upstairs apartment areas.
 - The property has not had running water for at least the past two weeks. The Health Department is moving on sanitary related issues.
 - Building Department is issuing a letter to the owner indicating changes needed to meet code.
 - The property is zoned Business General. Mr. Castle & Chief Moulden informed the owner of the need to change the zoning from Business General to Residential High Density.
 - The Township does not have any records requesting zoning change for the property.
 - The Building Department does not have any record of change of occupancy from a School to Residential Structure.
 - The owner will need to go through the Township Zoning Appeals Board to change from General Business to Residential High Density. Then the owner can proceed with occupancy change from the Building Department.

Roads – Jason Browning

- Mr. Browning submitted road reports to Mr. Grosnickle and Mr. Moulden. Paving project needs to be finalized and prepared for bidding.
- Mr. Browning is currently trimming trees with the road mower.
- Mr. Walker reported a complaint from a resident on Park Rd about a property on Roudebush Rd. The resident complaint is that there is debris and mud on the road from ATV/equipment traveling through the ditch. Mr. Browning has informed the property owner that the Township can install a culvert pipe. Mr. Moulden suggested that he and Mr. Browning contact the resident and recommend installing a culvert pipe.
- Trimming of trees on Township roads is continuing.

02222017-04: Warren Walker moved to keep \$350,000.00 at Peoples Bank rather than move the money to Park National Bank since Peoples Bank will also give 0.8% on a CD.
2nd by Carl Ritter

Vote: WW, CR

Both Aye

Motion Carried

Cemeteries – David Moulden & Jason Browning

- Cemetery mowing for 2017. Mr. Moulden discussed a spreadsheet detailing the cost for the Township Maintenance Department to take back the responsibility for mowing the Township Cemeteries. Mr. Browning, Mr. Moulden, and Mr. Walker have discussed the issue. Mr. Browning and Mr. Moulden met with Wade (cemetery mowing contractor) and informed him that the Township was unhappy with last year's performance and that changes would have to be made if the Board of Trustees continues to use his service.
- Scattering Garden – Mr. Moulden asked if the Board was planning on charging a different price for non-township residents, other Townships do not charge a different price.
- Columbarium – Mr. Moulden recommends a 24-niche columbarium with a 4-foot foundation from Georgetown Marble and Granite for the cost of \$6,240.00.
- Mr. Moulden requested that the Board set a policy for selling grave sites back to the Township. In the past, the Township has paid half of the original cost of the grave sites. Mr. Ritter requested that Mr. Ramos be consulted regarding the issue before the Board moves.
- Crypt Keeper web site is being updated.

02222017-05: Warren walker moved to purchase the 24-niche Columbarium from Georgetown Marble & Granite for \$6,240.00
2nd by Carl Ritter

Vote: WW, CR

Both Aye

Motion Carried

Fire/EMS – Chief David Moulden

- Chief Moulden requested a legal opinion from Mr. Ramos regarding the two Police Funds that we still have money in as to what can be done with those funds. Mr. Ramos will provide an opinion next week on this subject.
- Chief Moulden requested a legal opinion from Mr. Ramos on whether Road and Bridge Funds, Permissive Motor Vehicle Funds or Motor Vehicle License Tax funds can be used to pave the parking area at the Community Center.

02222017-06: Warren Walker moved to remove iron fencing from Edenton Cemetery and sell along with the fencing that has already been removed from Plainview Cemetery on GovDeals in lots of 10 with a reserve of \$250.00
2nd by Carl Ritter

Vote: WW, CR

Both Aye

Motion Carried

02222017-07: Carl Ritter moved to go into Executive Session under ORC 121.22(G)1 at 8:37 p.m. for the purpose of compensation and part-time employment.
2nd by Warren Walker

Vote: WW, CR

Both Aye

Motion Carried

02222017-08: Carl Ritter moved to return to Regular Session at 9:12 p.m.
2nd by Warren Walker

Vote: WW, CR

Both Aye

Motion Carried

- Overlay – Discussion of part-time employee pay and Cemetery Service Contract.

- Approval/Revision of Minutes from 1/5/2017, 1/15/2017, 1/25/2017, and 2/8/2017 were tabled so Mr. Grosnickle doesn't miss the excitement.

02222017-09: Carl Ritter moved to adjourn at 9:14 p.m.
2nd by Warren Walker

Vote: WW, CR

Both Aye

Motion Carried

Carl Jason Ritter, Chairman

Warren Walker, Vice Chairman

Harold Grosnickle, Trustee

Sandra Borchers, Fiscal Officer