

**Wayne Township Board of Trustees  
January 24, 2018  
Work Session**

**Call to Order:** Chairperson Warren Walker at 7:00 p.m.

**Roll Call:** Warren Walker, Teresa Hinnners, Carl Ritter, Sandra Borchers, David Moulden

**Guests:** Wade Reeves, Sue Allen

**Prayer & Pledge:** Chairperson Warren Walker

**Public**

- Wade Reeves presented the Board a new price quote for Cemetery Mowing.

**01242018-01:** Carl Ritter moved to enter into a three-year contract with Wade's Mowing for \$850.00 per mowing for Plainview, Edenton, Jordan and McCullum Cemeteries from April 2018 to November 2020.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, CR                      All Aye                      Motion Carried**

**01242018-02:** Carl Ritter moved to pay all bills.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, CR                      All Aye                      Motion Carried**

- Mrs. Hinnners asked if then and now certificates of purchase are necessary. Mrs. Borchers said they are necessary until we are totally on Permanent Appropriations and occasionally there are purchases made without sufficient funds in a blanket certificate, so money is moved into that line item to cover the bill. Mrs. Borchers also said there is an increase in then and now certificates toward the end of the year because of moving money throughout the year.
- Mr. Walker asked if there is a list of the bills available for the Trustees to view. Mrs. Borchers said that payment amounts, and vendors are shown in her Monthly Fiscal Officer Reports and that there is a line for the Trustees to sign showing that they have reviewed the payments. Mrs. Borchers said that when there is a motion to pay all bills that bills that are coming in.

**01242018-03:** Teresa Hinnners moved to approve all then & now certificates of purchase.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, CR                      All Aye                      Motion Carried**

**01242018-04:** Warren Walker moved to approve the 2018 appropriations.

2<sup>nd</sup> by Carl Ritter

**Vote: WW, TH, CR                      All Aye                      Motion Carried**

**Fire Department Items**

**01242018-05:** Warren Walker moved to hire Christopher Studer as a Paid-on-Call Firefighter In-Training for Wayne Township Fire and Rescue on a one-year probationary basis effective January 24, 2018 at the appropriate POC pay rate once State Certified.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, CR                      All Aye                      Motion Carried**

- The Turnout Gear Washer has been installed at Station 55 and is operational on January 18, 2018.
- Fire Department Fish Fry's start on February 16, 2018.

**Township Items**

- Health Insurance: The Township is a member of the Milford Miami Chamber of Commerce as of Saturday January 20<sup>th</sup> and all Anthem Health Insurance paperwork has been signed and sent to Jeff Markovic on that date.

**01242018-06:** Teresa Hinnners moved to nominate William Moeller for 2018 Salute to Leaders Award.

2<sup>nd</sup> by Carl Ritter

**Vote: WW, TH, CR                      All Aye                      Motion Carried**

- Chief Moulden provided the updated 2018 Department Work List showing known projects and annual work requirements that need to be completed in 2018. This list will be updated every two weeks throughout the year.
- Chief Moulden asked the Board if they have anything they would like addressed in this quarters newsletter. He has a goal of posting the newsletter by January 31<sup>st</sup>.

**Roads**

- 40 tons of salt were purchased on 1/11/2018.
- During the period of 1/12/2018 to 1/16/2018 the Road Department plowed and salted Township Roads 4 times using approximately 80 tons of salt. Total overtime and Holiday hours worked: Jason – 8 hours Holiday (1/15) and 6.3 hours Overtime, Scott – 8 hours Holiday (1/15) and 7.3 hours Overtime. Additional payroll cost for this snow event = \$941.69 in Holiday and Overtime pay.
- 75 tons of salt were purchased on 1/22/2018 and delivered on 1/23/2018.
- Jason is completing the ditching survey of the Township Roads this week and getting the ditching head put on the tractor. Ditching of non-residential areas will start this week.
- 1/24/2018 Township Roads salted. Jason – 6.2 Overtime hours, Scott – 6.5 Overtime hours.

**Cemetery**

- Weeks of 1/10/2018 to 1/24/2018 there were three funerals.
- Revenue as of 1/24/2018 = \$3,750.00.
- Phil Nause has a 4-foot Marble Bench he would like to donate to Plainview Cemetery.
- Saturday Burial on 1/13/2018. Jason and Scott = 5.5 Overtime each.

**Zoning**

- Chief Moulden gave an update on properties in violation.

**01242018-07:** Warren Walker moved to approve minutes from 12/29/2017 with correction to the last resolution number.

2<sup>nd</sup> by Carl Ritter

**Vote: WW, TH - abstain, CR                      2/3 Aye                      Motion Carried**

**01242018-08:** Warren Walker moved to approve minutes from 1/3/2018.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, CR                      All Aye                      Motion Carried**

**Public**

- Mrs. Allen asked if Goshen Township was a partner in the Fire Training Academy Burn Trailer Program. Chief Moulden answered that Wayne, Goshen, Harlan, Jackson, Fayetteville and Stonelick Townships were original partners on the Burn Trailer Program. Miami Township bought into the Program two years ago. The Burn Trailer is owned by Wayne Township because we were awarded the grant. The member Townships are billed for maintenance on the trailer yearly.

**01242018-09:** Carl Ritter moved to adjourn at 8:32 p.m.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, CR                      All Aye                      Motion Carried**

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Warren Walker, Chairperson

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Teresa Hinnners, Vice Chairperson

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Carl Ritter, Trustee

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Sandra Borchers, Fiscal Officer