

**Wayne Township Board of Trustees
First Organizational Meeting
January 5, 2019**

Call to Order: Chairman Warren Walker at 9:00 a.m.
Roll Call: Warren Walker, Theresa Hinnners, Carl Ritter, Sandra Borchers
Guests: None
Prayer and Pledge: Chairman, Warren Walker

20190105-01: Jason Ritter moved to pay all bills.
2nd by Teresa Hinnners
Vote: WW, TH, JR All Aye Motion Carried

20190105-02: Jason Ritter moved to approve Then & Now Certificates as needed.
2nd by Teresa Hinnners
Vote: WW, TH, JR All Aye Motion Carried

20190105-03: Jason Ritter moved to nominate Jason Ritter as Chairperson for the year 2019.
2nd by Teresa Hinnners
Vote: WW, TH, JR All Aye Motion Carried

- Warren Walker then turned the floor over to Jason Ritter, the new Chair.

20190105-04: Jason Ritter moved to nominate Teresa Hinnners as Vice Chairperson for the year 2019.
2nd by Warren Walker
Vote: WW, TH, JR All Aye Motion Carried

20190105-05: Jason Ritter moved that Township pay periods for hourly employees will be on a 14 day pay period, including Chief and Deputy Chief. This motion is to include Trustees, Zoning and Maintenance.
2nd by Warren Walker
Vote: WW, TH, JR All Aye Motion Carried

20190105-06: Jason Ritter moved that completed time cards and sheets have totals turned in by Monday at 10:00 a.m. at the Township Hall following the 14 day pay period. Slide manila envelope under Clerk's office door if clerk is not here.
2nd by Teresa Hinnners
Vote: WW, TH, JR All Aye Motion Carried

20190105-07: Teresa Hinnners moved that all hourly and salary checks must include hourly breakdown and will be distributed by 12 Noon, Thursday following end of pay period. **Note: Fiscal Officer will have checks at the Township Hall to sign each Wednesday after 4:00p.m. for wages and payments of bills.
2nd by Jason Ritter
Vote: WW, TH, JR All Aye Motion Carried

20190105-08: Jason Ritter moved to pay all Maintenance, Cemetery and Fire employee checks out of Road and Bridges, Cemetery and General Funds on a pro rate basis.
2nd by Warren Walker
Vote: WW, TH, JR All Aye Motion Carried

20190105-09: Jason Ritter moved to schedule all Regular Trustee Meetings each month be on the second Wednesday and fourth Wednesday at 7:00p.m.
2nd by Warren Walker
Vote: WW, TH, JR All Aye Motion Carried

20190105-10: Jason Ritter moved to authorize and hire on an Emergency basis contract labor: Cemetery at \$15.00/hour, Roads \$15.00/hour when full time employees are not available, or assistance is needed.
2nd by Warren Walker
Vote: WW, TH, JR All Aye Motion Carried

20190105-11: Jason Ritter moved to approve Temporary Appropriations set and approved at the December 29, 2018 End of Year Meeting.
2nd by Warren Walker
Vote: WW, TH, JR All Aye Motion Carried

20190105-12: Jason Ritter moved to allow the Fire and Rescue Chief to incur expenses for Repairs and Supplies (per purchase) as necessary without Board approval up to \$2,000.00. New items over \$1,000.00 must have a Board approval, expenses made, to notify the Board at next Regular Meeting.

2nd by Teresa Hinners

Vote: WW, TH, JR All Aye Motion Carried

20190105-13: Jason Ritter moved that all monies under \$1,000 received by Township Clerk or any other Trustees or Department Heads be deposited within 48 hours upon receipt per business days. Over \$1,000 shall be deposited within 24 hours per business days by the Fiscal Officer then the Fire Chief, then the Trustee liaison of Cemeteries, then the Zoning liaison.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20190105-14: Jason Ritter moved to establish a Budget Committee comprised of 3 Trustees, 1 Fiscal Officer and at least 3 other residents of the Township to be reviewed on a semi-annual basis.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20190105-15: Jason Ritter moved that for the year 2019 health insurance premiums will be 80% paid by the Township, 20% paid by the employees.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20190105-16: Jason Ritter moved that as of today, if any supplemental appropriation moves have been missed that we accept and adopt the entire 2018 printout of the entire year's changes for supplemental appropriations.

2nd by Teresa Hinners

Vote: WW, TH, JR All Aye Motion Carried

20190105-17: Jason Ritter moved that we have the flexibility to pull from Cash Carryover in Zoning any money needed from the General Fund to cover the Zoning Department for the year 2019.

2nd by Teresa Hinners

Vote: WW, TH, JR All Aye Motion Carried

20190105-18: Jason Ritter moved to go into Executive Session at 10:15 a.m. under ORC121.22g (1) to consider the appointment, employment, discipline, promotion or compensation of public employee or official. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting. Session is to discuss compensation for employees for the year 2019.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20190105-19: Jason Ritter moved to return to Regular Session at 12:30 p.m.

2nd by Teresa Hinners

Vote: WW, TH, JR All Aye Motion Carried

- Overlay - discuss payroll raises for all employees for the year 2019.

Name	Proposed Pay Rates 2019	Status
Borgarding, Amber	\$15.75	PT
Brown, Doug	\$17.50	FT
Brown, Scott	\$15.25	PT
Browning, Jason	\$12.75	POC
Bryant, Brandon	\$12.75	POC
Bryant, Johnny	\$12.75	POC
Bryant, Patrick	\$12.75	POC
Browning, Katie	\$12.75	POC
Cromer, Virgil	\$11.25	POC
Cromer, Kathy	\$12.75	POC

Dietrich, Ted	\$12.75	POC
Dozier, Adam	\$15.25	PT
Dulle, Ben	\$12.75	POC
Fuchs, Kathy	\$15.25	PT
Greatorex, Mark	\$18.75	FT
Grosnickle, Harold	\$13.75	POC
Hahn, Ted	\$12.75	POC
Hixson, Mysti	\$12.75	POC
Jones, Ron	\$11.25	POC
Long, Bryant	\$15.00	PT
Manning, David	\$11.25	POC
Mast, Adam	\$11.25	POC
Mast, Robert	\$11.25	POC
Mast, Romeo	\$15.25	PT
McCormick, David	\$15.25	PT
Moulden, Kelli	\$12.25	POC
Nause, Scott	\$11.25	POC
Race, Michelle	\$12.25	POC
Suffridge, Don	\$11.25	POC
Williams, Christopher	\$18.50	FT
Woodward, Jeremy	\$15.25	PT
Wright, Keith	\$15.25	PT
Wright, Tracy	\$15.25	FT
Yazell, Adam	\$12.75	POC
Zimmerman, Jeffrey	\$11.25	POC

Maintenance Employees	Position	Current Hourly Pay	New Hourly Pay	Total
Jason Browning	Supervisor	\$22.60	\$23.25	--
Scott Nause	Labor	\$13.60	\$13.85	--
Zoning Employees	Position	Current Hourly Pay	New Hourly Pay	Total
	Inspector & Administrator	\$	\$12.00	--

20190105-20: Jason Ritter moved to accept pay increase of \$1,500.00 for Chief Moulden.

2nd by Teresa Hinners

Vote: WW, TH, JR All Aye Motion Carried

20190105-21: Jason Ritter moved to accept the pay increase to \$18.75 for Mark Greatorex.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20190105-22: Jason Ritter moved to increase remaining WFR employees pay by \$0.25/hour.

2nd by Teresa Hinners

Vote: WW, TH, JR All Aye Motion Carried

20190105-23: Jason Ritter moved to accept the pay increase of \$0.65 for Jason Browning.

2nd by Teresa Hinners

Vote: WW, TH, JR All Aye Motion Carried

20190105-24: Jason Ritter moved to accept the pay increase of \$0.25 Scott Nause.

2nd by Teresa Hinners

Vote: WW, TH, JR All Aye Motion Carried

20190105-25: Jason Ritter moved to accept the pay of \$12.00 hour for 20 hours per pay period the Zoning Position for the year 2019.

2nd by Teresa Hinners

Vote: WW, TH, JR All Aye Motion Carried

20190105-26: Jason Ritter moved to accept the minutes from 11/28/2018 with corrections.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20190105-27: Jason Ritter moved to accept the minutes from 12/5/2018.
2nd by Warren Walker
Vote: WW, TH, JR All Aye Motion Carried

20190105-28: Jason Ritter moved to accept the minutes from 12/12/2018 with the addition of Rebecca Moore having a complaint against a WTRF employee.
2nd by Teresa Hanners
Vote: WW, TH, JR All Aye Motion Carried

20190105-29: Warren Walker moved to accept the minutes from 12/19/2018 with corrections.
2nd by Teresa Hanners
Vote: WW, TH, JR All Aye Motion Carried

20190105-30: Warren Walker moved to accept the 12/19/2018 Records Retention meeting minutes.
2nd by Teresa Hanners
Vote: WW, TH, JR All Aye Motion Carried

20190105-31: Jason Ritter moved to accept the minutes from 12/29/2018 as written.
2nd by Teresa Hanners
Vote: WW, TH, JR All Aye Motion Carried

20190105-32: Jason Ritter moved to hold a Public Portion at the beginning of Regular Meetings. To be addressed the individual must sign in, stand, state name and address, then state your comment or concern. The Board reserved the right to limit the duration of time of the opening concern.
2nd by Teresa Hanners
Vote: WW, TH, JR All Aye Motion Carried

20190105-33: Jason Ritter moved to have the Public Portion participation guidelines on all agendas.
2nd by Teresa Hanners
Vote: WW, TH, JR All Aye Motion Carried

20190105-34: Warren Walker moved to adjourn.
2nd by Teresa Hanners
Vote: WW, TH, JR All Aye Motion Carried

Jason Ritter, Chairman

Teresa Hanners, Vice Chairperson

Warren Walker, Trustee

Sandra Borchers, Fiscal Officer