

**Wayne Township Board of Trustees
Work Session Agenda
October 24, 2018**

Call to Order: Chairperson, Warren Walker

Roll Call: Fiscal Officer, Sandra Borchers

Prayer & Pledge: Chairperson, Warren Walker

1. Motion to pay all bills
2. Motion to approve all then & now certificates of purchase
3. Approve second Amendment to Grant Agreement for Gas Station Cleanup project
4. Zoning Administrator Position – pay, hours, etc.
5. Records Retention Policy
6. Personnel Policy Handbook Review
7. Department Reports
 - Cemetery
 - Fire/EMS
 - Road
 - Zoning
8. Old business that may come before the Board
9. New business that may come before the Board
10. Approve/Revise and Minutes
 - 9/12/2018
11. Sign Minutes for Record of Proceedings
 - 8/8/2018
12. Sign Deeds
 - Moore
 - Pringle/Brown
 - Walker/Kirk
13. Adjournment