

Special Meeting

Monday May 24, 2010

Call to order: Don Wilson @ 10:03 a.m.

Roll Call: Paul Ritchey, Dave Wilson, Sandy Borchers, Harold Grosnickle absent

Guests: Sue Allen

Prayer and Pledge: Waived

Purpose of this Special Meeting: To make motions to open for bids for new firehouse.

Chief Moulden picked up the specifications from Dave Frey who was done reviewing them. Chief Moulden will provide some affidavits that Gerald Bradley wanted to include. The Chief will send them to him electronically.

There was one correction in the specifications that said \$100% Bid Bonds – that should be 10%. With these changes made Dave Frey says they are ready to go. Dave Frey also approved the Septic System package that Chief Moulden provided him.

Bids package is ready to go. It will need to be advertised in the paper for two weeks (inclusion on the website can count same as one newspaper ad. Gerald Bradley would like it to run for three weeks.

052410-1S: Don Wilson moved for us to advertise the new firehouse and the septic system to go into the paper on Thursday May 27, 2010 and opening of the bids will be on June 21, 2010. All bids must be in by 5 p.m. on June 21. Opening of the bids will be on the 21st at 7:30. 2nd by Paul Ritchey

Vote: PR, HG (absent), DW

All Aye

Motion Carried

Chief Moulden explained that after all the bids were opened they would be given to McCarty and Associates for review to make sure everything is there that is supposed to be there. They will request from the contractors a statement of qualifications. McCarty will review the statements of qualification, they will review all the bid documents and will provide a letter to the Board of Trustees with their recommendations for the contractors in five different areas.

Gerald Bradley said once they are approved they will put together the contracts also based on the AIA documents for the contractor it's going to.

The Chief presented the letter from Duke Energy to be signed by the Trustees so that Duke can begin their mailings. It is the same letter the Trustees have previously reviewed with signature lines added.

052410-1S: Don Wilson moved to adjourn the meeting at 10:12 a.m., 2nd Paul Ritchey

Don Wilson, Chairman

Harold Grosnickle, Vice Chairman

Paul Ritchey, Trustee

Sandy Borchers, Fiscal Officer